

# Notice of meeting and agenda

## **The City of Edinburgh Council**

**10.00 am, Thursday, 22 November 2018**

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### **Contact**

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 The City of Edinburgh Council of 25 October 2018 – submitted for approval as a correct record

## **5. Questions**

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- 5.1 By Councillor Osler – Garden Waste Service Revenue - for answer by the Convener of the Transport and Environment Committee
- 5.2 By Councillor Osler – Revised Waste Collection Timetable – for answer by the Convener of the Transport and Environment Committee
- 5.3 By Councillor Osler – Transfer of Council Owned Assets – for answer by the Convener of the Finance and Resources Committee
- 5.4 By Councillor Whyte – Active Travel – for answer by the Convener of the Transport and Environment Committee
- 5.5 By Councillor Burgess – Stair-lighting – for answer by the Convener of the Housing and Economy Committee
- 5.6 By Councillor Johnston – Project Management Staff – for answer by the Leader of the Council
- 5.7 By Councillor Booth – Universal Credit – for answer by the Convener of the Housing and Economy Committee
- 5.8 By Councillor Burgess – Future of the Astley Ainslie Hospital Site – for answer by the Convener of the Planning Committee
- 5.9 By Councillor Lang – Traffic Regulation Orders – for answer by the Convener of the Transport and Environment Committee

- 5.10 By Councillor Lang – Road and Footway Maintenance – for answer by the Convener of the Transport and Environment Committee
- 5.11 By Councillor Doggart – Implementation of the Barclay Proposals – for answer by the Convener of the Finance and Resources Committee
- 5.12 By Councillor Doggart – Named Person Scheme – for answer by the Convener of the Education, Children and Families Committee
- 5.13 By Councillor Jim Campbell – Failed Waste Uplifts – for answer by the Convener of the Transport and Environment Committee
- 5.14 By Councillor Jim Campbell – mygovscot – for answer by the Leader of the Council
- 5.15 By Councillor Jim Campbell – West Harbour Road – for answer by the Convener of the Transport and Environment Committee
- 5.16 By Councillor Rust – Working Groups – for answer by the Leader of the Council
- 5.17 By Councillor Neil Ross – Garden Tax – Bin Stickers – for answer by the Convener of the Transport and Environment Committee
- 5.18 By Councillor Corbett – Communal Bins – for answer by the Convener of the Transport and Environment Committee
- 5.19 By Councillor Bridgman – Future of George Street – for answer by the Convener of the Transport and Environment Committee
- 5.20 By Councillor Booth – Broken Paving Slabs – for answer by the Convener of the Transport and Environment Committee
- 5.21 By Councillor Booth – Council Owned Venues – Cycle Parking Spaces and Travel Plans – for answer by the Convener of the Culture and Communities Committee
- 5.22 By Councillor Gloyer – Garden Waste Charge – for answer by the Convener of the Finance and Resources Committee
- 5.23 By Councillor Young – 20mph – for answer by the Convener of the Transport and Environment Committee
- 5.24 By Councillor Booth – Parking – for answer by the Convener of the Transport and Environment Committee
- 5.25 By Councillor Booth – Cycling Dismount Signs – for answer by the Convener of the Transport and Environment Committee

- 5.26 By Councillor Booth – Responsible Driving, Active Travel – for answer by the Convener of the Transport and Environment Committee
- 5.27 By Councillor Mowat – Millerhill – for answer by the Convener of the Transport and Environment Committee
- 5.28 By Councillor Duggart – Armistice Day and Remembrance Sunday – for answer by the Convener of the Transport and Environment Committee
- 5.29 By Councillor Whyte – Extraordinary Monday Waste Collections – for answer by the Convener of the Transport and Environment Committee
- 5.30 By Councillor Mowat – Post Tram Construction – for answer by the Convener of the Transport and Environment Committee
- 5.31 By Councillor Cook – TROs, TTROs and ETROs – for answer by the Convener of the Transport and Environment Committee
- 5.32 By Councillor Whyte – Formal Annual Appraisal Process - for answer by the Leader of the Council
- 5.33 By Councillor Booth – Noise from Construction Sites – for answer by the Convener of the Transport and Environment Committee

## **6. Leader's Report**

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- 6.1 Leader's report

## **7. Appointments**

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- 7.1 If any

## **8. Reports**

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- 8.1 Edinburgh Partnership Review and Consultation of Governance Arrangements – report by the Chief Executive (circulated)
- 8.2 Expansion of Webcasting – report by the Chief Executive (circulated)
- 8.3 Managing Our Festival City - referral from the Culture and Communities Committee (circulated)

## 9. Motions

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### 9.1 By Councillor Miller – Tree Charter

“Council:

- 1) Thanks the Woodland Trust for sending all elected members its leaflet “What every councillor in Scotland needs to know about trees”
- 2) Re-affirms its commitment to delivering this council’s 2014 “Trees in the city” trees and woodland action plan.
- 3) Agrees to adopt the Woodland Trust’s Charter for Trees:
  - 3.1 Sustain landscapes rich with wildlife
  - 3.2 Plant for the future
  - 3.3 Celebrate the power of trees to inspire
  - 3.4 Grow forests of opportunity and innovation
  - 3.5 Protect irreplaceable trees and woods
  - 3.6 Plant greener local landscapes
  - 3.7 Recover health, hope and wellbeing with the help of trees
  - 3.8 Make trees accessible to all
  - 3.9 Combat the threats to our habitats
  - 3.10 Strengthen our landscapes with trees.”

### 9.2 By Councillor Bruce – Deanpark Primary School

“Council

- 1) Congratulates pupils and staff at Deanpark Primary School in Balerno on achieving the Gold Sport Scotland Award for showing their dedication to sport and demonstrating how much effort they have put into the health and wellbeing of their pupils.
- 2) Asks the Lord Provost to write to the headteacher congratulating the school on this fantastic achievement.”

### 9.3 By Councillor Jim Campbell – Edinburgh’s Pavements – Royal Mail

“Council

Applauds the efforts to free Edinburgh’s pavements of unnecessary clutter.

Asks the Convener of the Transport and Environment Committee to request a meeting with senior managers from the Royal Mail, to establish:

- 1) The ongoing use of pavement mounted drop off boxes intended to store mail in local areas prior to delivery.
- 2) The plans Royal Mail have to remove any drop off boxes that are no longer needed.
- 3) The maintenance regime for those drop off boxes still in use, including the removal of any graffiti.

In addition, Officers are asked to prepare a note on the rights and obligations of utilities, and similar organisations, regarding infrastructure installed in public places, including arrangements for decommissioning.”

### 9.4 By Councillor Lang - Garden Waste Charge Refund Scheme

“1) Council notes;

- a) The new annual charge for the collection of garden waste which came into force in October 2018.
  - b) The promise made by the coalition administration that the new charge would lead to an improved service for residents who opted to pay it through more frequent collections.
  - c) The considerable problems which have emerged since the new collection scheme came into effect with residents reporting multiple cases of missed collections forcing them to put garden waste into landfill or transporting garden waste to recycling centres.
- 2) Council welcomes the apology issued by the Leader of the Council for the overall level of service seen on waste collection since the new collection schedule commenced but believes further action is needed to reassure residents and respond to concerns.
  - 3) Council therefore agrees to seek a report to the Finance and Resources Committee within one cycle setting out the options to introduce a refund scheme for those who have paid the garden waste charge but where the service provided falls below a certain minimum standard.”

## 9.5 By Councillor Brown – Bonfire Night

“Council

- 1) Applauds the success of Police Scotland’s operational efforts which made significant inroads towards preventing a repeat of last year’s disorder witnessed across the capital around and on Bonfire Night.
- 2) Commends the ongoing bravery of the Fire and Rescue Service who once again saw personnel and vehicles come under attack whilst trying to carry out their job.
- 3) Welcomes the reported 26% reduction in anti-social behaviour and 11% fall in fireworks offences across the capital over the six day operation compared to the same timeframe in 2017.
- 4) Strongly condemns the shameful behaviour of those still intent on causing a cacophony of chaos within communities and is encouraged by prompt arrests of those involved in a range of law breaking activities.
- 5) Continues to work with key stakeholders to maintain this momentum and build on these successes for 2019.”

## 9.6 By Councillor Brown – Spartans Community Football Academy – Celebrating a Decade of Being Here for Good

“Council

- 1) Congratulates the North Edinburgh based social enterprise on their forthcoming 10 year anniversary, to be celebrated on Wednesday 5th December 2018.
- 2) Acknowledges the excellent work The Spartans Community Football Academy have undertaken over the last decade in changing lives for the better in North Edinburgh.
- 3) Recognises the professionalism in which The Spartans Community Football Academy have delivered programmes and initiatives that will have a lasting positive social impact in North Edinburgh.
- 4) Asks the Lord Provost to write to The Spartans Community Football Academy and mark this decade of delivery of innovative programmes in youth work and education in the appropriate manner.”

## 9.7 By Councillor Neil Ross – Caseworker Software Package

“Council notes that a new Caseworker software package is to be introduced to assist councillors to manage their casework. While councillors may be grateful for assistance with managing their casework, Council is concerned that

- 1) this software should be properly assessed to ensure that it meets the needs of councillors;
- 2) given GDPR concerns and the individual ICO registration of each councillor, access to the data should be controlled and managed in a compliant manner;
- 3) the cost of implementation and of annual operation should be properly considered.

Council therefore requests a report to the Finance & Resources Committee within two cycles to provide the appropriate background information including the functionality, GDPR compliance and costings for the Caseworker software and details of any other options that were explored so that a considered and transparent decision can be taken.”

#### 9.8 By Councillor Cook – Public Utility Performance Monitoring

“Council

- 1) Notes continuing concern with various aspects of public utility works carried out on city roads and pavements.
- 2) Notes that, despite two verbal assurances from the Council Leader to Full Council, regular reports on Public Utility Performance Monitoring have yet to be reinstated for future consideration by the Transport and Environment Committee.
- 3) Council agrees to a quarterly monitoring reports on public utility performance to be added to TEC’s work programme.”

#### 9.9 By Councillor Main – 16 Days of Activism Against Gender-Based Violence 2018

“Council notes

that from 25 November, the International Day for the Elimination of Violence against Women, to 10 December, Human Rights Day, the 16 Days of Activism against Gender-Based Violence Campaign is a time to galvanize action to end violence against women and girls around the world.

One in three women worldwide are subject to violence over the course of their lives.

The very many organisations worldwide that support and take part in the campaign.

Agrees that Council social media and publicity will support the campaign over the 16 days, by highlighting different events and activities each day.”



#### 9.10 By Councillor Graczyk – City Tree Installations in Edinburgh

“Council:

- 1) Notes, CityTree was created by Berlin-based Green City Solutions, the CityTree is made up of moss cultures which have a much larger leaf surface area than any other plant and can capture more pollutants;
- 2) Further notes, the CityTree is a highly visual structure which, at 4 meters tall, 3 meters wide and 2 meters deep, is said to have the environmental benefit of up to 275 urban trees. The surfaces of moss installed in each CityTree can remove dust and nitrogen dioxide from the air. Manufacturer estimate that each CityTree can remove around 12.2kg of particulate matter and 240 metric tons of CO2 (greenhouse gas) annually;
- 3) Recognises, poor air quality is a significant public health concern, but also a major social justice issue for Edinburgh. Pollution affects some of the most vulnerable people in our city, including the old, the sick and those experiencing poverty;
- 4) Further recognises, the council is a key partner in the Scottish Government's Cleaner Air for Scotland Strategy which defines the path to achieving full compliance with the relevant air quality standards;
- 5) Calls, for a report in one or two cycles to consider CityTree installations in Edinburgh;
- 6) Requests, that said report includes, but is not limited to:
  - a) High polluted areas which would most benefit from CityTree installations;
  - b) Potential funding options, e.g. the Scottish Government;
  - c) The level of civic and budgetary support required by the Council;
  - d) The completed report to be referred to the Transport and Environment Committee for further scrutiny.”

#### 9.11 By Councillor McVey – 2<sup>nd</sup> Brexit Referendum

- “1) Council notes there are currently around 39,000 EU nationals living in Edinburgh and more than 1,000 EU nationals directly employed to deliver Council services and according to a recent report at COSLA Leaders meeting, this accounts for more than a quarter of the national figure based on available data.

- 2) Council notes that 74.4% of the people of Edinburgh voted to remain in the EU and believes that this remains the best option for the social and economic wellbeing of the city.
- 3) Council agrees that, short of this outcome, the 'least worst' option for Edinburgh and Scotland would be a plan in which the UK remains a member of the Single Market and Customs Union; and further agrees that a No Deal scenario would be catastrophic for ordinary people here and across the UK. Council endorses calls, including from the First Minister, for an extension of the transition period to avert a cliff-edge scenario when the UK leaves the EU.
- 4) Council also acknowledges on-going discussion around a second 'People's Vote'.
- 5) Council asks the Council Leader to write to the Secretary of State for Exiting the European Union expressing the Council's position as stated above regarding the UK's relationship with the EU; setting out concerns about labour supply if Brexit occurs in the form proposed by the UK Government; opposing any costs charged to EU nationals through the settled and pre-settled status applications and highlighting that all Edinburgh MP's have endorsed a "People's Vote".
- 6) Further asks the Chief Executive to continue to provide information and advice to support EU citizens in the Capital, as they go through the process of having to apply for settled status by June 2021, as well as Edinburgh residents with family living in the EU."

#### 9.12 By Councillor Graczyk – People's Vote

"Council:

- 1) Notes, the EU referendum on 23rd June 2016 should be considered the beginning of a democratic process, not the end of one;
- 2) Further notes, the conclusion by the Electoral Commission that the Leave campaign committed serious offences by breaking electoral law casts doubt on the legitimacy of the result of the 2016 referendum;
- 3) Recognises, new information on the way the referendum campaign was conducted and the economic, environmental, and social impacts of Brexit, which have become known since the referendum, may have altered some voters' preferences regarding desired outcomes of the Brexit negotiations;

- 4) Further recognises, many non-UK EU nationals living in the City, whose life, and that of their UK-national families, has been destabilised by uncertainty following the vote. Apart from the social impacts, this has resulted in the loss of staff by local businesses and the NHS;
- 5) Acknowledges, the Council believes that the interests of its residents would be best protected by a referendum on the terms of leaving the EU with the possibility of rescinding article 50;
- 6) Further acknowledges that giving the people across the four nations a final say on the Brexit negotiations will help to rebuild trust and engagement in the political process;
- 7) Calls, Council to:
  - a) Express our support publicly for a People’s Vote on the final terms of any Brexit deal, along with the option to remain in the EU;
  - b) Request the Council Leader to write to our local Edinburgh MPs, Deidre Brock, Joanna Cherry, Christine Jardine, Ian Murray, Tommy Sheppard, and the Prime Minister, Theresa May, informing them that the City of Edinburgh Council has passed this motion in support of a People’s Vote.”

9.13 By Councillor Jim Campbell - Strategic Transport Project Review 2 (STPR2)

“Council

- 1) Asks the Chief Executive to expedite the Strategic Transport Project Review 2 (STPR2), working with the Regional Strategic Transport Board (established through the city deal), Transport Scotland and Scottish Ministers.
- 2) Recognising the importance of transport to existing Edinburgh neighbourhoods, the development of new quarters, our economic vitality, the needs of those who commute throughout our City Region, and to our many visitors, looks forward to a comprehensive briefing note covering the scope and timescales of STPR2 early in the new year to inform all members.
- 3) This note should identify any other transport modelling work that should be carried out in the interests of the City, and in support of City Plan 2030 and any other significant transport changes that are planned, but are not within the scope of STPR2 or would not be supported by the STPR2 timescales.”

#### 9.14 By Councillor Doggart – Princes Street Gardens Christmas Market

“Council

Asks Officers to investigate how the work to construct the Princes Street Gardens Christmas Market and attractions could be programmed so that:

- 1) a dignified no-work cordon is maintained round the Garden of Remembrance, and
- 2) the erection of high structures are delayed till after Armistice Day and Remembrance Sunday from 2019 on?”

#### 9.15 By Councillor Miller – Events and Attractions in Parks

“Council:

- 1) Notes existing council policies and procedures for events and attractions in parks, which allow commercial events to take place, authorised by the Director of Place under delegated authority, with comments from elected members and advice from relevant council departments;
- 2) Notes that Edinburgh’s Christmas has again erected structures in East Princes Street Gardens and St Andrew Square Garden over areas of tree roots which are known to require protection, which is evidenced respectively by the planning condition in relation to the National Galleries of Scotland development specifying that roots of retained tree in East Princes Street Gardens are to be treated as “sacrosanct”, and the St Andrew Square Garden tree report commissioned by Essential Edinburgh and carried out by Potter Tree Consultancy regarding tree root compaction;
- 3) Notes that the Summer Sessions concerts held at the Ross Bandstand in West Princes Street Gardens closed the gardens to general public access and blocked views of the garden and castle from Princes Street;
- 4) Recognises public feedback on a) the need for a clearer, transparent council policy, and b) a review of the appropriate number of commercial events and attractions in public parks and green spaces;
- 5) Requests the Director of Place to coordinate a review of policies and procedures to simplify and combine these policies where possible, to achieve a clear directive to reduce commercial events in parks and green spaces, and to reduce the impact of any commercial events in terms of the access for members of the general public to public parks and green spaces, and to report this to Transport & Environment Committee within 2 cycles;

- 6) Notes that the scope of this motion excludes community events as these are beneficial to the local community, typically short in duration, and low in impact.”

#### 9.16 By Councillor McVey – Asylum Dispersal

“Council notes:

- 1) That the UK Government currently disperses Asylum Seekers to a limited number of local authorities of which Glasgow City Council is the only Scottish representative.
- 2) That responsibility for asylum dispersal is contracted to private sector providers with SERCO holding the contract for Scotland and that these arrangements are currently being re-procured by the Home Office.
- 3) Concerns about the existing arrangements and the current re-procurement process outlined in the joint campaign promoted by the Scottish Refugee Council (SRC) and Asylum matters as well as a recent letter by the Local Government Associations of Scotland, England, Northern Ireland, and Wales to the Immigration Minister.
- 4) This Council’s existing work with Refugees and Asylum Seekers through participation in the Syrian Resettlement Programme and support for other resettled refugees, Unaccompanied Asylum-Seeking Children and people with insecure immigration status who have no recourse to public funds.
- 5) That Local Government representative organisations, including COSLA, have set out a recommendation for fully funded Local Authority involvement in the Asylum Resettlement Programme.
- 6) The financial and operational pressures associated with supporting Unaccompanied Asylum-Seeking Children and people with no recourse to public funds and that engagement with asylum dispersal under current arrangements risks exacerbating these pressures.
- 7) Whilst endorsing the principle that there should be a fair and equitable distribution of Asylum Seekers within local authority areas and across the UK as a whole, also endorses the concerns raised in the SRC/Asylum Matters Campaign and the Local Government Associations’ letter and specifically that Local Authorities:
  - i. should have equal partner status in the new asylum contracts;
  - ii. should have full access to any data and information necessary to support their roles in relation to dispersal;

- iii. should have joint oversight of asylum dispersal contracts with the Home Office;
  - iv. should have authority with the Home Office over levels of dispersal and the ability to make binding decisions around the procurement process;
  - v. should be fully funded to support their roles in relation to dispersal and that this funding should recognise responsibilities both during and after the asylum process including meeting the needs of destitute refused asylum seekers with no recourse to public funds.
- 8) Accordingly, agrees that the Council Leader write to the Home Office supporting these concerns and engage in constructive dialogue with the Home Office as to how the city might overcome these issues to engage sustainably with asylum dispersal and any future fully funded refugee resettlement schemes.
- 9) Agrees that Council provide a copy of such a letter to Home Affairs Select Committee, who on the 21st November heard Oral Evidence on the subject of Asylum Accommodation.”

9.17 By Councillor Cameron – COMAS and Social Enterprises

“Notes that Council:

- 1) Recognise the important work, the social innovation charity COMAS, has provided to the City of Edinburgh for over a decade.
- 2) Acknowledges, with regret, the recent decision to liquidise the organisation, based on a shortage of funds.
- 3) Thanks the organisation for providing vital support, guidance and a safe space through the Serenity Café for individuals experiencing addiction, poverty, mental health issues and homelessness in the city.
- 4) Asks that officers conduct an impact assessment on the impact COMAS closure will have on service users and what measures can be put into place to mitigate this.

And furthermore, building on the success of Edinburgh’s hosting of the World Forum on Social Enterprise 2018, held recently at the EICC that Council:

- 5) Requests a report to the Housing and Economy Committee within two cycles, setting out cost neutral options to promote and continue the success of existing, and establishing of new, social enterprises to increase the contribution of these models to Edinburgh’s economy

across the public, private and third sectors - and prevent similar closures in the future.

- 6) Includes in the report opportunities which could be made available to social enterprises and cooperatives through the Council's and arms length companies' procurement policies.
- 7) Should also include in the report any mitigating measures identified in relation to COMAS service users."

#### 9.18 By Councillor Dickie – CPR in Schools

"Council:

- 1) Recognises the British Heart Foundation's ambition of 'Beating Heartbreak in Scotland' by introducing CPR to every local authority in Scotland.
- 2) Notes that every year in Scotland, 9,000 people will have a cardiac arrest, and only approximately 3,500 of these will have resuscitation attempted.
- 3) Congratulates the existing work of third sector organisations such as St John's Scotland and the Thistle Foundation in providing voluntary training to pupils and staff in schools across the city.
- 4) Further notes, that 23 of our schools have already accessed training through our contracted First Aid Trainer, Green Cross Training during October's 'Restart a Heart Day'.
- 5) Requests the Director of Education, Children & Families to work with the remaining schools to roll out the Green Cross training to promote and provide a subsequent report to Council on the success of this programme.
- 6) Requests the Director of Education, Children & Families promote and facilitate access to the British Heart Foundation's free "Call, Push, Rescue" class training kits."

#### 9.19 By Councillor McNeese-Mechan – Hibernian Ladies Football Team

"Council:

Congratulates the Hibernian Girls and Ladies Football Club on winning the SSE Scottish Women's Cup trophy for the third year in succession, following their 8 - 0 victory over Motherwell, which is an inspiration to all.

Recognises also their historic achievement of securing a 'treble double', having also won the Scottish Women's Premier League Cup for 2018 for the third year in a row."

#### 9.20 By Councillor McVey – The John Muir Way

"Council acknowledges the success of the John Muir Way can contribute towards the economic wellbeing, health and quality of life of communities that touch the route in Edinburgh and across Scotland. Since its completion in 2014, the 215km route has encouraged active travel, health and wellbeing and the enjoyment of nature amongst the many people who use it each year.

In Edinburgh, the route benefits from spectacular views of the Forth Bridges at South Queensferry to the fascinating wildlife of Corstorphine Hill Nature Reserve, as well as connecting to Edinburgh's extensive network of off-road paths.

Council welcomes the vision for the John Muir Way as set out by the John Muir Way Partnership and the opportunity it provides to support our economic, social and environmental aims.

Council instructs the Council Leader and Chief Executive to sign the John Muir Way Declaration committing to:

- 1) Promote the vision of the John Muir Way to relevant staff and stakeholders;
- 2) Engage where appropriate with the John Muir Way partnership initiative;
- 3) Maximise opportunities to manage, maintain and develop the John Muir Way direct infrastructure and connections to it;
- 4) Ensure relevant communications work is undertaken, compatible with the John Muir Way vision;
- 5) Widely promote the John Muir Way to relevant audiences;
- 6) Drive forward economic development and enhancement for business and communities."

#### 9.21 By Councillor Wilson – Chloe Bell

"This Council congratulates Chloe Bell on being named the Sunday Mail's Great Scot 2018. The Council further requests that the Lord Provost marks this extraordinary act of heroism in an appropriate way. Her actions in climbing through the window of a crashed car to assist a stranger and then assisting paramedics in a potentially life threatening situation with no thought for her



own personal safety is truly inspirational. Her actions are those of which the City can be proud.”

## **Laurence Rockey**

Head of Strategy and Communications

### **Information about the City of Edinburgh Council meeting**

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The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

### **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

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and for the purpose of keeping historical records and making those records available to the public.

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## The City of Edinburgh Council

Edinburgh, Thursday 25 October 2018

Present:-

### LORD PROVOST

The Right Honourable Frank Ross

### COUNCILLORS

Robert C Aldridge  
Scott Arthur  
Gavin Barrie  
Eleanor Bird  
Chas Booth  
Claire Bridgman  
Mark A Brown  
Graeme Bruce  
Steve Burgess  
Lezley Marion Cameron  
Ian Campbell  
Jim Campbell  
Kate Campbell  
Mary Campbell  
Maureen M Child  
Nick Cook  
Gavin Corbett  
Cammy Day  
Alison Dickie  
Denis C Dixon  
Phil Duggart  
Marion Donaldson  
Karen Doran  
Scott Douglas  
Catherine Fullerton  
Neil Gardiner  
Gillian Gloyer  
George Gordon  
Ashley Graczyk  
Joan Griffiths  
Ricky Henderson

Derek Howie  
Graham J Hutchison  
Andrew Johnston  
David Key  
Callum Laidlaw  
Lesley Macinnes  
Melanie Main  
John McLellan  
Amy McNeese-Mechan  
Adam McVey  
Claire Miller  
Max Mitchell  
Joanna Mowat  
Gordon J Munro  
Hal Osler  
Ian Perry  
Susan Rae  
Alasdair Rankin  
Lewis Ritchie  
Cameron Rose  
Neil Ross  
Jason Rust  
Stephanie Smith  
Alex Staniforth  
Mandy Watt  
Susan Webber  
Iain Whyte  
Donald Wilson  
Norman J Work  
Louise Young

## **1 Revenue Monitoring 2018/19 – Progress Update – referral from the Finance and Resources Committee**

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### **a) Deputation - UNISON**

The deputation expressed concern at the proposals for the £1m uncommitted monies and questioned whether or not there was evidence that the proposals were a good use of public money. They sought re-assurances that the engagement of dedicated internal project management resources would assist in the development of individual proposals for the Change Strategy.

The deputation felt that the efficiencies had all been carried out over the previous few years and that there was very little left to cut.

### **b) Referral report from the Finance and Resources Committee**

The Finance and Resources Committee had referred a report on progress in addressing the projected in-year overspend and a proposed timeline for identifying measures, the full effect of which would provide greater stability across the framework going forward to the Council for approval.

### **Motion**

- 1) To note the extent of progress made in moving towards a balanced overall position for the year.
- 2) That subject to the additional information provided in paragraph 1.3.2 of the referral report, to approve the use of up to £1m of uncommitted monies previously earmarked to support the Transformation Programme to facilitate the engagement of dedicated internal project management resource to develop individual proposals comprising the broader Change Strategy.
- 3) To note that a further update, additionally detailing measures to address current-year pressures on a sustainable basis, would be presented as part of the half-year monitoring report to the Finance and Resources Committee's next meeting on 4 December 2018.
- 4) To agree that approval for spending this funding would be delegated to the Chief Executive in consultation with the Convener and Vice Convener of the Finance and Resources Committee with quarterly reporting to the Finance and Resources Committee as part of the financial monitoring.

- moved by Councillor Rankin, seconded by Councillor Donaldson

## **Amendment 1**

- 1) To note with concern the number of current projected savings showing as “red” on which there was unlikely to be any progress before the end of the financial year end.
- 2) To note that a number of Administration decisions since setting the 2018/19 Budget, in particular fees for school lets and projected capital receipts from Meadowbank, had contributed to a further unravelling of that Budget resulting in greater short and medium term revenue pressures.
- 3) To express concern that the required savings in the delivery of Health and Social Care had not been realised despite constant re-budgeting under the management of three Directors. These projected savings were based on expensive external consulting reports, adopting best practice from other Local Authorities and with assurance from the Chief Executive, and others, they would be delivered. Council requests the Chief Executive to report to the Corporate Policy and Strategy Committee within two cycles on delivery possibilities of all these projected savings plans.
- 4) To instruct the Chief Executive in the same report mentioned in paragraph 3 to determine how Council could scrutinise publicly the delivery of future savings plans, given failure to achieve such savings, especially in light of the chaotic implementation of the Administration’s Garden Tax.
- 5) To note with concern, the failure of the Administration to provide specific proposals in its longer term Budget strategy, reluctantly agreeing to proposal 2.1.2 of the referral report. Consequently, to call for the identification of such specific proposals in an initial brief business case to the Finance and Resources Committee on 4 December 2018.

- moved by Councillor Hutchison, seconded by Councillor Whyte

## **Amendment 2**

- 1) To note the extent of progress made in moving towards a balanced overall position for the year.
- 2) That subject to the additional information provided in paragraph 1.3.2 of the referral report, to approve the use of up to £1m of uncommitted monies previously earmarked to support the Transformation Programme to facilitate the engagement of dedicated internal project management resource to develop individual proposals comprising the broader Change Strategy, and to ensure that robust arrangements were put in place to ensure that enhanced project management capacity shared learning with permanent staff teams so that long term change project capacity was increased.

- 3) To note that a further update, additionally detailing measures to address current-year pressures on a sustainable basis, would be presented as part of the half-year monitoring report to the Finance and Resources Committee's next meeting on 4 December 2018.

- moved by Councillor Corbett, seconded by Councillor Miller

In accordance with Standing Order 21(11), Amendment 2 was accepted as an addendum to the motion.

The voting was as follows:

For the Motion (as adjusted)	-	40 votes
For Amendment 1	-	22 votes

(For the motion as adjusted: The Lord Provost, Councillors Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Graczyk, Griffiths, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Perry, Rae, Rankin, Ritchie, Staniforth, Watt, Wilson and Work

For Amendment 1: Councillors Aldridge, Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Osler, Rose, Neil Ross, Rust, Smith, Webber, Whyte and Young.)

## **Decision**

To approve the following adjusted motion by Councillor Rankin:

- 1) To note the extent of progress made in moving towards a balanced overall position for the year.
- 2) That subject to the additional information provided in paragraph 1.3.2 of the referral report, to approve the use of up to £1m of uncommitted monies previously earmarked to support the Transformation Programme to facilitate the engagement of dedicated internal project management resource to develop individual proposals comprising the broader Change Strategy, and to ensure that robust arrangements were put in place to ensure that enhanced project management capacity shared learning with permanent staff teams so that long term change project capacity was increased.
- 3) To note that a further update, additionally detailing measures to address current-year pressures on a sustainable basis, would be presented as part of the half-year monitoring report to the Finance and Resources Committee's next meeting on 4 December 2018.

- 4) To agree that approval for spending this funding would be delegated to the Chief Executive in consultation with the Convener and Vice Convener of the Finance and Resources Committee with quarterly reporting to the Finance and Resources Committee as part of the financial monitoring.

(References: Finance and Resources Committee of 11 October 2018; referral from the Finance and Resources Committee, submitted).

## 2 Minutes

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### Decision

To approve the minute of the Council of 20 September 2018 as a correct record.

## 3 Questions

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The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

### Declaration of Interests

Councillors Cook and Work declared a non-financial interest in the above item (Question 12) as members of the Hawes/Longcraig Piers User Committee.

## 4 Leader's Report

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The Leader presented his report to the Council. He commented on:

- Delivery of Programme for the Capital – Key achievements
- Setting of timeline for business case for tram extension
- Chair of Poverty Commission – appointment of Dr Jim McCormick
- Change of the Scottish Government position on the Transient Visitor Levy

The following questions/comments were made:

Councillor McLellan	Withdrawal of the report at Item 8.2 on the agenda – Planning Statutory Scheme of Delegation
Councillor Whyte	- Does the Council deserve a Leader that stands up for the City's interests?
Councillor Mary Campbell	- Climate breakdown
Councillor Aldridge	- Chaotic implementation of various Council policies and in particular the introduction of the Garden Tax

Councillor Day	-	Carers Rights Day
Councillor Gordon	-	Budget setting process
Councillor Jim Campbell	-	Target for more affordable homes in the City
Councillor Booth	-	Inter-governmental report on climate change – urgent need to reduce carbon emissions
Councillor Young	-	Bin collections – rural west Edinburgh - communications
Councillor Cameron	-	Views of coalition to be treated with respect
Councillor Fullerton	-	Regulations for Short term lets
Councillor Johnston	-	Tram extension project
Councillor Main	-	IPCC Report – climate change
Councillor Webber	-	Delayed discharge figures and targets
Councillor Cook	-	Missed bin collections – use of communal bins
Councillor Doggart	-	3 official futurists to learn from cities abroad
Councillor Munro	-	Robust representations for block grant, council tax replacement, increased powers for the council and funding for Edinburgh
Councillor Bridgman	-	Update on bringing on board an expert to maximise the Council’s income generation from the TVL
Councillor Kate Campbell	-	Universal credit full roll out – protection for Edinburgh citizens

## **5 Education, Children and Families Committee – Appointment of Religious Representative**

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The Council had agreed its political management arrangements and made appointments to a range of Committees, Boards, Joint Boards and outside organisations. The Roman Catholic Church Representative on the Education, Children and Families Committee had resigned and the Council was required to formally appoint a replacement.



## Decision

- 1) To note the resignation of Marie Allan as the Roman Catholic Church representative on the Education, Children and Families Committee and to record appreciation for her commitment to the work of the Committee during her tenure.
- 2) To note the nomination by the Roman Catholic Church of Monsignor Anthony Duffy and to formally appoint him to the Education, Children and Families Committee.

(References: Act of Council No 4 of 24 August 2017; report by the Chief Executive, submitted)

## 6 Chief Officer Roles

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The Council had agreed a revised organisational structure at the top level of the organisation to realign responsibilities to forge a stronger level of focus around matters of strategic importance.

Details were provided on proposals to adjust the current management structure.

## Decision

- 1) To agree to hold the vacant post of Head of Communications in the Chief Officer structure of the Chief Executive's Service;
- 2) To agree the appointment on an interim basis, of the Head of Strategy and Insight to a redesignated role of Head of Strategy and Communications, with immediate effect.
- 3) To agree the deletion of the vacant post of Head of Information and Communications Technology from the structure of the Resources Directorate.
- 4) To agree the appointment, on a permanent basis, of the Head of Customer to the redesignated role of Head of Customer and Digital Services, with immediate effect.
- 5) To note that, the Council had reduced the number of Chief Officials it employed by 2 posts permanently during 2018 and was holding a further post vacant at this level.

(References – Act of Council No 4 of 10 December 2015: report by the Chief Executive, submitted.)

## 7 Planning Statutory Scheme of Delegation

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### Decision

To note that the report had been withdrawn.

(Reference – report by the Executive Director of Place, submitted.)

## 8 Edinburgh Partnership Community Plan 2018-28

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Details were provided on the development process for the Edinburgh Partnership Community Plan 2018-22 which provided the framework for supporting the delivery of partnership working to improve outcomes for those residents in the city experiencing the greatest inequality. The final draft plan was presented.

### Motion

- 1) To approve the Community Plan as set out in Appendix 1 to the report by the Chief Executive.
- 2) To note the plan would be subject to the approval of the Edinburgh Partnership on 30 October 2018.

- moved by Councillor McVey, seconded by Councillor Day

### Amendment 1

- 1) To approve the Community Plan as set out in Appendix 1 to the report by the Chief Executive.
- 2) To note the plan would be subject to the approval of the Edinburgh Partnership on 30 October 2018.
- 3) To express disappointment that despite agreement at the Corporate Policy and Strategy Committee and at the Edinburgh Partnership Board that SMART outcome measures be identified as part of the process, these remained outstanding and the Partnership plan remained vague with ill-defined outcomes.
- 4) To call for a report to Council within 6 months detailing meaningful, measurable priorities, outcomes and targets for the Plans.
- 5) To call on the various bodies involved to indicate through that report the detailed actions they would take to support the achievement of the priorities.

- moved by Councillor Whyte, seconded by Councillor Jim Campbell

## **Amendment 2**

- 1) To approve the Community Plan as set out in Appendix 1 to the report by the Chief Executive.
- 2) To note the plan would be subject to the approval of the Edinburgh Partnership on 30 October 2018.
- 3) To note that there were further areas that could benefit from partnership working, such as the shared statutory duties on public bodies relating to climate change which requires them to: 'contribute to carbon emissions reduction targets; contribute to climate change adaptation; and to act sustainably' and therefore welcome development of partnership working in such areas.

- moved by Councillor Burgess, seconded by Councillor Main

## **Amendment 3**

- 1) To approve the Community Plan as set out in Appendix 1 to the report by the Chief Executive, subject to the inclusion of actions relating to veterans in priority 2 and a general recognition in all actions of the needs of isolated individuals experiencing poverty and exclusion in areas generally considered to be more affluent.
- 2) To note the plan would be subject to the approval of the Edinburgh Partnership on 30 October 2018.

- moved by Councillor Aldridge, seconded by Councillor Gloyer

In accordance with Standing Order 21(11);

- 1) Amendments 2 and 3 were accepted as addendums to the motion.
- 2) Amendments 2 and 3 were accepted as addendums to Amendment 1

## **Voting**

The voting was as follows:

For the Motion (as adjusted)	-	39 votes
For Amendment 1 (as adjusted)	-	22 votes

(For the motion (as adjusted): The Lord Provost, Councillors Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Perry, Rae, Rankin, Staniforth, Watt, Wilson and Work.

For Amendment 1 (as adjusted): Councillors Aldridge, Brown, Bruce, Jim Campbell, Cook, Duggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Osler, Ritchie, Rose, Neil Ross, Rust, Webber, Whyte and Young.)

## Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To approve the Community Plan as set out in Appendix 1 to the report by the Chief Executive, subject to the inclusion of actions relating to veterans in priority 2 and a general recognition in all actions of the needs of isolated individuals experiencing poverty and exclusion in areas generally considered to be more affluent.
- 2) To note the plan would be subject to the approval of the Edinburgh Partnership on 30 October 2018.
- 3) To note that there were further areas that could benefit from partnership working, such as the shared statutory duties on public bodies relating to climate change which requires them to: 'contribute to carbon emissions reduction targets; contribute to climate change adaptation; and to act sustainably' and therefore welcome development of partnership working in such areas.

(Reference – report by the Chief Executive, submitted).

## 9 Rolling Actions Log

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Details were provided on the outstanding actions arising from decisions taken by the Council from May 2015 to September 2018.

### Decision

- 1) To agree to close the following actions:

**Action 1** – Political Management Arrangements

**Action 4** - Appointment of Elected Member Champions

**Action 5** - Public Water Bottle Refill – motion by Councillor Burgess

**Action 7** - Prison Community Integration Working Group – motion by Councillor Graczyk

**Action 8** - National Children's Day UK 2018 and the Year of Young People – motion by Councillor Day

**Action 9** - Appointment of Committee Members

**Action 10** - Webcasting of Public Meetings – motion by Councillor Miller

**Action 12** - Edinburgh Transient Visitor Levy

2) To otherwise note the rolling actions log.

(Reference: report by the Chief Executive (circulated))

## **10 City of Edinburgh Council – 2017-18 Annual Audit Report and the Corntroller of Audit – referral from the Finance and Resources Committee**

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The Finance and Resources Committee had referred a report on the principal findings arising from the Council's 2017/18 external audit to the Council for information.

### **Decision**

To note the report by the Finance and Resources Committee.

(References: Finance and Resources Committee of 27 September 2018 (item 7); referral from the Finance and Resources Committee, submitted).

## **11 Wave 4 Infratructure Investment Programme – referral from the Finance and Resources Committee**

---

The Finance and Resources Committee had referred a report on the Wave 4 Infratructure Investment Programme whose focus was the replacement of seven secondary schools throughout the city which had not benefitted from any investment through the PPP1, PPP2 or Wave 3 investment programmes to the Council for approval of the reallocation of the existing £25m Wave 4 capital budget to Castlebrae High School and Bangholm sports facilities.

### **Motion**

- 1) To approve the reallocation of the existing £25m Wave 4 capital budget to Castlebrae High School and Bangholm sports facilities.
- 2) To note that a further report would be considered by the Finance and Resources Committee prior to any contract award.

- moved by Councillor Rankin, seconded by Councillor Donaldson

### **Amendment 1**

- 1) To note with concern the risks identified in point 6.1 of the report by the Executive Director for Communities and Families.
- 2) To note with concern that the delivery and prioritisation proposed was not in line with Council's investment Strategy and the agreed prioritisation scheme detailed in the report and appendices by the Executive Director for Communities and Families, and that the proposals for size and scope of new build schools did not meet with the Council's own agreed criteria for such buildings.
- 3) To agree that the Council Leader make urgent representation to the Scottish Government to seek clarity on the level of funding available for Wave 4 investment in order that the Council could properly prioritise its investment and be clear with the public as to the implications, and reports back to Council within 1 cycle on the outcome of his negotiations.
- 4) To agree in the meantime to suspend the programme until funding assurances were forthcoming from the Scottish Government. To agree to defer a decision on investment until at least the point when the Scottish Government announces its draft budget in order to use this information to outline a fully thought through investment strategy.

- moved by Councillor Whyte, seconded by Councillor Hutchison

### **Amendment 2**

- 1) To approve the reallocation of the existing £25m Wave 4 capital budget to Castlebrae High School and Bangholm sports facilities.
- 2) To note that a further report would be considered by the Finance and Resources Committee prior to any contract award.
- 3) To instruct the Executive Director for Communities and Families, in light of the commitments in this paper, to make further contact with the Scottish Government to seek further clarity on the timing of and criteria for future school capital funding programmes.
- 4) To recognise the need to continue to set specific investment plans in the context of the education needs of the city as a whole, taking account of the quality of the existing school estate and the challenge of rising population.

- moved by Councillor Corbett, seconded by Councillor Mary Campbell

In accordance with Standing Order 21(11), Amendment 2 was accepted as an addendum to the motion.

## Voting

The voting was as follows:

For the Motion (as adjusted)	-	45 votes
For Amendment 1	-	16 votes

(For the motion (as adjusted); The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Ritchie, Neil Ross, Staniforth, Watt, Wilson, Work and Young.

For Amendment 1: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Webber and Whyte.)

## Decision

To approve the following adjusted motion by Councillor Rankin:

- 1) To approve the reallocation of the existing £25m Wave 4 capital budget to Castlebrae High School and Bangholm sports facilities.
- 2) To note that a further report would be considered by the Finance and Resources Committee prior to any contract award.
- 3) To instruct the Executive Director for Communities and Families, in light of the commitments in this paper, to make further contact with the Scottish Government to seek further clarity on the timing of and criteria for future school capital funding programmes.
- 4) To recognise the need to continue to set specific investment plans in the context of the education needs of the city as a whole, taking account of the quality of the existing school estate and the challenge of rising population.

(References: Finance and Resources Committee of 11 October 2018; referral from the Finance and Resources Committee, submitted).

## 12 Top-up Funding for Community Councils – Motion by Councillor Staniforth

---

The following motion by Councillor Staniforth was submitted in terms of Standing Order 16:

“Council:

Notes that costs for community councils to conduct regular business, and undertake their consultation role, can vary widely, especially in regard to the cost of a meeting hall.

Notes that Portobello Community Council have a demonstrable need for £200 a year extra in order to maintain regular meetings and good community consultation.

Resolves that Community Councils be eligible for a top-up grant of up to £500/year, if they can demonstrate a genuine need.

Agrees to investigate the provision of shared services (web hosting, consultation hub, insurance) as well as support and training for community councillors to avoid having to hire outside expertise (such as for minute-taking) and report back to Culture and Communities committee on those options within 2 cycles.”

### **Motion**

To approve the motion by Councillor Staniforth.

- moved by Councillor Staniforth, seconded by Councillor Mary Campbell

### **Amendment 1**

- 1) Delete : “Resolves that Community Councils be eligible for a top-up grant of up to £500/year, if they can demonstrate a genuine need.”

Replace with : “ Resolves to delegate authority to the Chief Executive to determine whether any community council requires additional interim funding until the review of the community council scheme is completed in 2019. The community council must show a demonstrable need whilst maintaining best value.”

- 2) Delete : “to Culture and Communities committee on those options within 2 cycles.”

Replace with : “as part of the review of the community council scheme.

- moved by Councillor Wilson, seconded by Councillor McNeese-Mechan



## **Amendment 2**

Deletes all after Council and replace with:

Notes that a consultation on the scheme for Community Councils is about to be carried out and requests that this includes a review of the accounts for all Community Councils over the last five years to assess whether the budget granted is sufficient; and calls for evidence of what support Community Councils have identified which would enable them to better carry out their statutory roles to be reported to the Culture and Communities Committee within 2 cycles.

- moved by Councillor Mowat, seconded by Councillor Whyte

In accordance with Standing Order 21(11), Amendment 1 was accepted as an amendment to the motion.

## **Voting**

The voting was as follows:

For the Motion (as adjusted)	-	45 votes
For Amendment 2	-	16 votes

(For the motion (as adjusted); The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Ritchie, Neil Ross, Staniforth, Watt, Wilson, Work and Young.

For Amendment 2: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Webber and Whyte.)

## **Decision**

To approve the following adjusted motion by Councillor Staniforth:

Council:

Notes that costs for community councils to conduct regular business, and undertake their consultation role, can vary widely, especially in regard to the cost of a meeting hall.

Notes that Portobello Community Council have a demonstrable need for £200 a year extra in order to maintain regular meetings and good community consultation.

Resolves to delegate authority to the Chief Executive to determine whether any community council requires additional interim funding until the review of the

community council scheme is completed in 2019. The community council must show a demonstrable need whilst maintaining best value.

Agrees to investigate the provision of shared services (web hosting, consultation hub, insurance) as well as support and training for community councillors to avoid having to hire outside expertise (such as for minute-taking) and report back as part of the review of the community council scheme.

### **13 Council Branding and Advertising Policy – Motion by Councillor Main**

---

The following motion by Councillor Main was submitted in terms of Standing Order 16:

“Council notes:

The Council does not have in place a city branding and advertising policy to inform decisions made about sponsorship and advertising by the council or those contracted to do so on its behalf.

Schools policy on sponsorship was agreed by the Education, Children and Families Committee in 2016.

Under the 2013 Planning Committee decision under ‘planning for the city’, decisions are informed by the Code of the Advertising Standard Agency only. However also notes further development including, ‘neighbourhood plans’, referred to in the report have not been brought forward.

Agrees that:

Council advertising and sponsorship should support the strategic aims of the Council, including the health and well-being of citizens.

Where sponsorship and advertising has a direct association with the Council, there is a risk of impact on the Council and city reputation.

Agrees that draft policy on sponsorship and advertising is brought to Corporate Policy and Strategy Committee within 3 cycles.”

#### **Motion**

To approve the motion by Councillor Main.

- moved by Councillor Main, seconded by Councillor Booth

## **Amendment**

To take no action on the matter

- moved by Councillor Webber, seconded by Councillor Rose

## **Voting**

The voting was as follows:

For the motion	-	44 votes
For the amendment	-	17 votes

(For the motion; The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work and Young.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Ritchie, Rose, Rust, Webber and Whyte.)

## **Decision**

To approve the motion by Councillor Main.

## **Declaration of Interests**

Councillor Cameron declared a non-financial interest in the above item as a member of Marketing Edinburgh.

Councillor McLellan declared a non-financial interest in the above item as a member of the Advertising Standards Authority.

## **14 Neo Edinburgh West (New) Town – Motion by Councillor Hutchison**

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The following motion by Councillor Hutchison was submitted in terms of Standing Order 16:

““Council:

- 1) Recognisees the challenges and opportunities facing our City on current trends.

- 2) Notes the formation of the West Edinburgh and Edinburgh Waterfront All Member Oversight Groups in an effort to co-ordinate the work of Council and Committees to enable the growth of our City in a responsible way.
- 3) Thanks officers for the emerging work building understandings and High-Level Delivery Masterplans for the Waterfront.
- 4) Understand the imperative to establish a New Town sense of place in West Edinburgh, and to co-ordinate the efforts of all parties to deliver more homes, office and industrial space while improving infrastructure to the benefit of new and existing residents and businesses.
- 5) Accordingly, asks that officers organise a Conference for all interested parties on the NEW Town concept for Edinburgh by the end of 2018, with a view to establishing common understandings and producing a High-Level Delivery Masterplan by November 2019.
- 6) Looks forward to these High-Level Delivery Masterplans informing the City Plan 2030.”

### **Motion**

To approve the motion by Councillor Hutchison.

- moved by Councillor Hutchison, seconded by Councillor Brown

### **Amendment**

To note the terms of the Conservative Motion seeking to coordinate the work of the Council and Committees to enable the growth of our City in a responsible way.

Council:

- 1) Recognises the growth challenges and development opportunities facing our City, particularly in West Edinburgh and Edinburgh Waterfront
- 2) Thanks Officers for the emerging work that is already taking place to build understanding, and create ambitions for these areas; for example, through high-level delivery Masterplans for the Waterfront and emerging options work for West Edinburgh
- 3) Understands the imperative to establish a new sense of place, spatial connectivity and active travel in West Edinburgh and Edinburgh Waterfront, and to co-ordinate the efforts of all parties to deliver more sustainable homes, office and industrial space while improving infrastructure to the benefit of new and existing residents and businesses.

- 4) Notes that the *West Edinburgh and Edinburgh Waterfront All Party Oversight Groups* have been established to co-ordinate the work of Council and Committees to enable the growth of our City in exactly this way.
- 5) Notes that, once the oversight group is established, it will have the opportunity to influence various place making and visioning exercises (which could include events and public consultation at the appropriate time) which will look at both what West Edinburgh and Edinburgh Waterfront should be, its future development potential and how this is delivered.
- 6) Looks forward to the outputs of this work informing the City Plan.

- moved by Councillor Gardiner, seconded by Councillor Child

### **Voting**

The voting was as follows:

For the motion (as adjusted)	-	17 votes
For the amendment	-	44 votes

(For the motion (as adjusted): Councillors Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Ritchie, Rose, Rust, Webber and Whyte

For the amendment; The Lord Provost, Councillors Aldridge, Arthur, Barrie, Bird, Booth, Bridgman, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Neil Ross, Staniforth, Watt, Wilson, Work and Young.)

### **Decision**

To approve the amendment by Councillor Gardiner.

## **15 Kiltwalk – Motion by Councillor Laidlaw**

---

The following motion by Councillor Laidlaw was submitted in terms of Standing Order 16:

“Council:

- 1) Notes the success of the 2018 Kiltwalk which saw over 20,000 walkers participate in the four Kiltwalks across the country and raised over £4.5million for charity.

- 2) Congratulates the near 5,000 people who participated in the Edinburgh Kiltwalk on 16 September including the Lord Provost.
- 3) Recognises the particular achievement of those who walked in support of the Thistle Foundation, including all four Portobello Craigmillar ward councillors, raising over £4650.
- 4) Agrees for the Lord Provost to write formally to the Thistle Foundation to recognise the organisation's efforts to raise funds to support people across the city and beyond with long term conditions to live their lives to the fullest. “

### **Motion**

To approve the motion by Councillor Ladlaw.

- moved by Councillor Laidlaw, seconded by Councillor Bruce

### **Amendment**

In point 3 of the motion, delete 'raising over £4650' and replace with 'staff from Fort Kinnaird, and others participating remotely, raising nearly £14,000 after the 40% additional funding from The Hunter Foundation and top up from Fort Kinnaird.'

- moved by Councillor Mary Campbell, seconded by Councillor Staniforth

In accordance with Standing Order 21(11) the amendment was accepted as an amendment to the motion

### **Decision**

To approve the following adjusted motion by Councillor Laidlaw:

Council:

- 1) Notes the success of the 2018 Kiltwalk which saw over 20,000 walkers participate in the four Kiltwalks across the country and raised over £4.5million for charity.
- 2) Congratulates the near 5,000 people who participated in the Edinburgh Kiltwalk on 16 September including the Lord Provost.
- 3) Recognises the particular achievement of those who walked in support of the Thistle Foundation, including all four Portobello Craigmillar ward councillors, staff from Fort Kinnaird, and others participating remotely, raising nearly £14,000 after the 40% additional funding from The Hunter Foundation and top up from Fort Kinnaird.

- 4) Agrees for the Lord Provost to write formally to the Thistle Foundation to recognise the organisation's efforts to raise funds to support people across the city and beyond with long term conditions to live their lives to the fullest.

## **16 40 Years Edinburgh Rape Crisis Centre – Motion by Councillor Griffiths**

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The following motion by Councillor Griffiths was submitted in terms of Standing Order 16:

“Asks that Council:

- 1) Acknowledges the 40th Anniversary of the Edinburgh Rape Crisis Centre;
- 2) Thanks the Centre for providing 40 years of emotional and practical support, counselling, information and advocacy to thousands of survivors of sexual violence;
- 3) Welcomes and values the Centre's ongoing commitment to support survivors, promote prevention and campaign for the change needed to reduce – even eradicate – sexual violence from our society; and
- 4) Continues to support Edinburgh Rape Crisis in the exemplary work that it does.”

### **Decision**

To approve the motion by Councillor Griffiths.

## **17 Testing of P1 Pupils – Motion by Councillor Laidlaw**

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The following motion by Councillor Laidlaw was submitted in terms of Standing Order 16:

“Council

- 1) Believes that although good-quality pupil assessment is an essential component of the drive to raise educational standards in Scotland's schools, it acknowledges the will of the recent Parliamentary vote on 19 September to call on the Scottish Government to halt testing of children in their first year of primary school;
- 2) Notes the level of concern which has been raised by teachers, education professionals, parents and MSPs regarding the introduction and delivery of new testing arrangements for Primary 1 pupils;

- 3) Further notes that this parliamentary motion was informed by feedback from parents, children and the EIS teaching union in favour of more play based learning;
- 4) Acknowledges that although formal, standardised testing is essential in Primary 4 and Primary 7, it should not happen in Primary 1 where it cannot deliver the same meaningful results;
- 5) Therefore instructs the Chief Executive to ascertain the options available to us as an Education Authority in relation to suspension of testing of Primary1 pupils and report back to Full Council within 1 cycle.”

### **Motion**

To approve the motion by Councillor Laidlaw.

- moved by Councillor Laidlaw, seconded by Councillor Rust

### **Amendment 1**

To delete the motion and replace with:

The Council notes in relation to the assessment of pupils in P1:

- 1) That P1 standardised tests were but one of the tools used in supporting the teacher’s ultimate judgement, and in identifying early interventions for individual pupils to raise attainment for all young people and close the poverty related attainment gap.
- 2) Believes that professional teacher judgement was of the greatest value in determining pupil progress, and that this expertise is informed by a wide range of formative and summative assessment strategies, that were a natural part of daily classroom learning, and deployed at the teacher’s discretion.
- 3) Welcomes the strong focus and real benefits of play-based learning, especially outdoor learning, in Primary One, and the work underway to further support and maximise on this learning across all our schools.
- 4) Recognises the need to protect teachers from the additional workload and change that any new system would bring, such as with any alternative to standardised assessments, particularly given the move away from the more bureaucratic tracking and monitoring methods of the past and years of Council tests that were less reliable and costlier in terms of time, personnel, and finance.
- 5) The Council instructs appropriate officials to report back to the Education, Children, and Families Committee in one cycle on,



- a. The status of the motion past in Parliament cited in the Conservative motion at point 1.
- b. How P1 standardised assessments are being implemented across our schools in Edinburgh, how that relates to the wider range of assessments in P1 learning, and guidance from the Scottish Government.

- moved by Councillor Perry, seconded by Councillor Dickie

## **Amendment 2**

To replace point 1 of the motion with points 1-3 below and renumber original points 2-3 accordingly -

- 1) Acknowledges the central importance of education in council services and the value of delivering high quality education for all.
- 2) Agrees that the initial focus of Curriculum for Excellence on formative assessment was the appropriate one, and that any standardised national testing within primary schools risks disadvantage to some children who find it difficult to express their learning under those circumstances.
- 3) Acknowledges the outcome of the recent Parliamentary vote on the 19th of September 2018 which called on the Scottish Government to halt the standardised testing of children in their first year of primary school.

AND

Replace the original points 4-5 in the motion with -

- 6) Acknowledges that formative assessment, individually tailored child-by-child, based on the expert and professional judgement of teachers who have the highest level of knowledge about an individual child's learning, should be the focus within primary schools and is far more likely than national standardised testing to provide meaningful feedback to children, parents and carers.
- 7) Therefore instructs the Executive Director for Education, Children and Families to ascertain the options available to the Council as an Education Authority in relation to the suspension of all standardised national testing in primary schools and report back to the Education, Children and Families Committee within 2 cycles.

- moved by Councillor Mary Campbell, seconded by Councillor Corbett

## **Voting**

The voting was as follows:

For the Motion	-	22 votes
For Amendment 1	-	31 votes
For Amendment 2	-	8 votes

(For the Motion: Councillors Aldridge, Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Gloyer, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Osler, Ritchie, Rose, Neil Ross, Rust, Webber, Whyte and Young.

For Amendment 1 The Lord Provost, Councillors Arthur, Barrie, Bird, Bridgman, Cameron, Ian Campbell, Kate Campbell, Child, Day, Dickie, Dixon, Donaldson, Doran, Fullerton, Gardiner, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Macinnes, McNeese-Mechan, McVey, Munro, Perry, Rankin, Watt, Wilson and Work

For Amendment 2: Councillors Booth, Burgess, Mary Campbell, Corbett, Main, Miller, Rae and Staniforth.)

## **Decision**

To approve Amendment 1 by Councillor Perry as follows:

The Council notes in relation to the assessment of pupils in P1.

- 1) That P1 standardised tests were but one of the tools used in supporting the teacher's ultimate judgement, and in identifying early interventions for individual pupils to raise attainment for all young people and close the poverty related attainment gap.
- 2) Believes that professional teacher judgement was of the greatest value in determining pupil progress, and that this expertise is informed by a wide range of formative and summative assessment strategies, that were a natural part of daily classroom learning, and deployed at the teacher's discretion.
- 3) Welcomes the strong focus and real benefits of play-based learning, especially outdoor learning, in Primary One, and the work underway to further support and maximise on this learning across all our schools.
- 4) Recognises the need to protect teachers from the additional workload and change that any new system would bring, such as with any alternative to standardised assessments, particularly given the move away from the more bureaucratic tracking and monitoring methods of the past and years of Council tests that were less reliable and costlier in terms of time, personnel, and finance.

- 5) The Council instructs appropriate officials to report back to the Education, Children, and Families Committee in one cycle on,
  - a. The status of the motion past in Parliament cited in the Conservative motion at point 1.
  - b. How P1 standardised assessments are being implemented across our schools in Edinburgh, how that relates to the wider range of assessments in P1 learning, and guidance from the Scottish Government.

### **Declaration of Interests**

Councillor Arthur declared a financial interest in the above item as a member of staff at Heriot Watt University.

Councillor Young declared a non-financial interest in the above item as the parent of a young person who would be affected by the testing.

## **18 Heart of Midlothian FC Disability Awareness Day – Motion by Councillor Graczyk**

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The following motion by Councillor Graczyk was submitted in terms of Standing Order 16:

“Council:

- 1) Notes, that on 22nd September Heart of Midlothian FC held a Disability Awareness Day as they hosted Livingston FC at Tynecastle Park, with the aim to raise awareness that our supporters can play their part in improving the matchday experience of our supporters who are disabled;
- 2) Further notes, the Club’s Disability Awareness Day ensured that a visit to Tynecastle Park to watch The Jambos was a thoroughly enjoyable and inclusive experience for all, this included:
  - a) Welcoming members from Heart of Midlothian FC Disabled Supporters Club (HDSC), OrCam, Team United and Deafblind Scotland to Tynecastle;
  - b) HDSC assisting with information relating to support for supporters who are disabled;
  - c) OrCam demonstrating some of the world’s most advanced wearable mobile artificial visual aids;

- d) Team United providing information on the work they do with young people and their families in a bid to assist them with taking part in sport or physical activity;
  - e) DeadBlind Scotland having a presence in the Main Stand and on the Foundation Plaza pre and post-match, where they invited fans to experience football with and without sight and sound;
- 3) Congratulates, the Heart of Midlothian FC and their Disability Access Officer, Keith Ferguson, for one of the best football atmospheres in our City – a Tynecastle for all.”

### **Motion**

To approve the motion by Councillor Graczyk.

- moved by Councillor Graczyk, seconded by Councillor Staniforth

### **Amendment**

Council

Deletes point 3) in the motion and replaces with:

- 3) Asks the Lord Provost to write to Ann Budge, Chairwoman of Heart of Midlothian FC, and their Disability Access Officer, Keith Ferguson, congratulating them for one of the best football atmospheres in the city – a Tynecastle for all – and recommends the Lord Provost writes to other football clubs in Edinburgh encouraging them to host similarly inclusive days.

- moved by Councillor Mitchell, seconded by Councillor Webber

In accordance with Standing Order 21(11) the amendment was accepted as an amendment to the motion

### **Decision**

To approve the following adjusted motion by Councillor Graczyk.

Council:

- 1) Notes, that on 22nd September Heart of Midlothian FC held a Disability Awareness Day as they hosted Livingston FC at Tynecastle Park, with the aim to raise awareness that our supporters can play their part in improving the matchday experience of our supporters who are disabled;

- 2) Further notes, the Club's Disability Awareness Day ensured that a visit to Tynecastle Park to watch The Jambos was a thoroughly enjoyable and inclusive experience for all, this included:
  - a) Welcoming members from Heart of Midlothian FC Disabled Supporters Club (HDSC), OrCam, Team United and Deafblind Scotland to Tynecastle;
  - b) HDSC assisting with information relating to support for supporters who are disabled;
  - c) OrCam demonstrating some of the world's most advanced wearable mobile artificial visual aids;
  - d) Team United providing information on the work they do with young people and their families in a bid to assist them with taking part in sport or physical activity;
  - e) DeadBlind Scotland having a presence in the Main Stand and on the Foundation Plaza pre and post-match, where they invited fans to experience football with and without sight and sound;
- 3) Asks the Lord Provost to write to Ann Budge, Chairwoman of Heart of Midlothian FC, and their Disability Access Officer, Keith Ferguson, congratulating them for one of the best football atmospheres in the city – a Tynecastle for all – and recommends the Lord Provost writes to other football clubs in Edinburgh encouraging them to host similarly inclusive days.

## **19 ACES Aware Council – Motion by Councillor Graczyk**

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The following motion by Councillor Graczyk was submitted in terms of Standing Order 16:

“Council:

- 1) Notes, the term Adverse Childhood Experiences (ACEs) is used to describe a wide range of stressful or traumatic experiences that children can be exposed to whilst growing up. ACEs range from experiences that directly harm a child (such as suffering physical, verbal or sexual abuse, and physical or emotional neglect) to those that affect the environment in which a child grows up (including parental separation, domestic violence, mental illness, alcohol abuse, drug use or incarceration);
- 2) Recognises, the indisputable link between ACEs and poor health outcomes in later life. A public health approach to childhood distress is crucial to raising the next generation of Scottish children and to helping adults heal, thus limiting the chance for adversity to pass down through generations;

- 3) Calls, for the City of Edinburgh Council to commit being an 'ACEs-Aware' Council, and maintain the high profile of the needs of vulnerable children and young people, especially in the Year of Young People;
- 4) Commends:
  - a) CEC Children & Families, NHS Lothian, the academic community, and other relevant stakeholders for stimulating awareness and discussion about ACEs;
  - b) Council and relevant stakeholders' effort for working together to raise awareness and improve policy and practice to prevent ACEs and mitigate their negative impact;
  - c) The imbedding of an understanding of ACEs within every aspect of the Council organisation;
- 5) Requests, consideration for Elected Members to attend a screening of the documentary film 'Resilience', facilitated by someone with knowledge in this area."

### **Motion**

To approve the motion by Councillor Graczyk

- moved by Councillor Graczyk, seconded by Councillor Doran

### **Amendment**

- 1) To add a new point 2 to the motion:

"Acknowledges, that child poverty, bereavement and wider risk factors were not included in the original ACE study, but are vital in all current and forward ACE related work."

- 2) Add a new sentence at end of point 4.b in the original motion:

"This includes Growing Confidence training and Turn Your Life Around project."

- moved by Councillor Dickie, seconded by Councillor Perry

In accordance with Standing Order 21(11) the amendment was accepted as an addendum to the motion.

## Decision

To approve the following adjusted motion by Councillor Graczyk:

Council:

- 1) Notes, the term Adverse Childhood Experiences (ACEs) is used to describe a wide range of stressful or traumatic experiences that children can be exposed to whilst growing up. ACEs range from experiences that directly harm a child (such as suffering physical, verbal or sexual abuse, and physical or emotional neglect) to those that affect the environment in which a child grows up (including parental separation, domestic violence, mental illness, alcohol abuse, drug use or incarceration);
- 2) Acknowledges, that child poverty, bereavement and wider risk factors were not included in the original ACE study, but are vital in all current and forward ACE related work.
- 3) Recognises, the indisputable link between ACEs and poor health outcomes in later life. A public health approach to childhood distress is crucial to raising the next generation of Scottish children and to helping adults heal, thus limiting the chance for adversity to pass down through generations;
- 4) Calls, for the City of Edinburgh Council to commit being an 'ACEs-Aware' Council, and maintain the high profile of the needs of vulnerable children and young people, especially in the Year of Young People;
- 5) Commends:
  - a) CEC Children & Families, NHS Lothian, the academic community, and other relevant stakeholders for stimulating awareness and discussion about ACEs;
  - b) Council and relevant stakeholders' effort for working together to raise awareness and improve policy and practice to prevent ACEs and mitigate their negative impact. This included Growing confidence training and Turn Your Life Around project;
  - c) The imbedding of an understanding of ACEs within every aspect of the Council organisation;
- 6) Requests, consideration for Elected Members to attend a screening of the documentary film 'Resilience', facilitated by someone with knowledge in this area.

## **20 Purchase of Developer Share in National Trust Limited Liability Partnership – referral from the Finance and Resources Committee**

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The Council, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7(A) of the Act.

The Finance and Resources Committee had referred a report on the Council entering into a Limited Liability Partnership (LLP) with Miller Homes Limited (Miller) and the Scottish Future Trust (SFT), to own and manage 89 homes for mid-market rent at Telford North to the Council for ratification of the use of the Council Tax Discount Fund.

### **Motion**

To ratify the use of the Council Tax Discount Fund.

- moved by Councillor Rankin, seconded by Councillor Donaldson

### **Amendment**

- 1) To ratify the use of the Council Tax Discount Fund.
- 2) To recognise that the rights of the tenants of Telford North LLP to buy the properties they rent, instanced at 3.9 in the report by the Executive Director of Place, were unaffected by this transaction. To instruct officers on conclusion of this transaction to ensure that all tenants of National Housing Trust LLPs in which this Council is a Partner receive clear communication on their rights, including how and when they can exercise them in a meaningful way.

- moved by Councillor Jim Campbell, seconded by Councillor Rose

In accordance with Standing Order 21(11) the amendment was accepted as an addendum to the motion

### **Decision**

To approve the following adjusted motion by Councillor Rankin:

- 1) To ratify the use of the Council Tax Discount Fund.
- 2) To recognise that the rights of the tenants of Telford North LLP to buy the properties they rent, instanced at 3.9 in the report by the Executive Director of Place, were unaffected by this transaction. To instruct officers on conclusion of this transaction to ensure that all tenants of National Housing Trust LLPs in



which this Council is a Partner receive clear communication on their rights, including how and when they can exercise them in a meaningful way.

## Appendix 1

(As referred to in Act of Council No 3 of 25 October 2018)

### QUESTION NO 1

By Councillor Mary Campbell for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 25 October 2018

#### Question

In the last five years, how many property tenders put out by the council have received -

a. No bids

b. 1 bid

Please break down the information by financial year.

#### Answer

The table below provides year by year breakdown.

Year	Total Property tenders	No. Nil Bids	No. '1' Bids
2013/14	3	0	0
2014/15	1	0	0
2015/16	4	0	0
2016/17	8	0	0
2017/18	1	0	0

**Note:** The data is taken from 'contracts awarded' using Public Contract Scotland – there may be other projects published in 17/18 but not awarded until 18/19.

Additional New build / building extensions are awarded using the SCAPE or HUBCo Frameworks – these are 'single supplier' Frameworks and are not included in the data above.

**QUESTION NO 2**

**By Councillor Staniforth for answer  
by the Convener of the Culture and  
Communities Committee at a  
meeting of the Council on 25 October  
2018**

The council has recently passed a Fair Fringe charter. Despite that this Fringe it has been alleged that C Venues classes its staff as 'volunteers' and pays them only £200 plus accommodation for working over the festival period.

**Question** (1) What is being done to publicise venues that have signed up to the Fair Fringe Charter and to make both the public and performers aware when a venue has not?

**Answer** (1) The Council approved a Edinburgh Festival Workers Welfare Commitment on 31 May 2018. It is working with the Fringe Society to promote a responsible and credible Festival worker environment in the city.

The information on who has signed up for the Fair Fringe Charter is held by Fair Fringe (an alliance of Fringe workers and Edinburgh-based campaign groups advocating for improvements in pay and conditions). The Fringe Society have been in contact with Fair Fringe to discuss sharing this information but there has not yet been an agreement.

**Question** (2) What is being done to ensure that those venues signed up to the Fair Fringe Charter adhere to it?

**Answer** (2) The Council expects that the Fair Fringe grouping will monitor adherence with the Charter.

However, following the Fringe Society's independent workers' survey in October 2017, the Fringe Society has been working closely with City of Edinburgh Council, participants, venues, and third parties on a number of practical measures to address issues flagged by the survey

including a Guidance on Good Employment on the Fringe document; posters in venues to ensure workers know their rights; and a series of one to one meetings with all venues referenced in the survey. The Society is also committed to developing a Guidance on Volunteering Best Practice ahead of the 2019 Fringe.

Venues and employers across the Fringe have embraced these steps and have welcomed the help, advice and constructive approach taken by the Society.

**Supplementary  
Question**

I'm afraid I won't get cheers because I do have a supplementary. What's being done to specifically inform performers whether the venues they're considering performing in are behaving in an ethical manner to their employees?

**Supplementary  
Answer**

I thank Councillor Staniforth for the question and I think you have identified a serious problem and that is when you have guidelines that you're trying to enforce and of course we can't actually enforce them we can only lead by example and encourage and communicate effectively and I think you'll see there in the answer that that's been done through posters and leaflets but also through individual interviews. When its volunteers you're talking about they have chosen to do this it's quite difficult sometimes to get them to come forward with information but we are actively talking to the Fringe Society and also with the Fair Fringe about sharing information on what venues or groups might be offending these guidelines. So things as they come forward have to be directly investigated that's why I would thank you for bringing this forward. But again it's quite difficult to get the information on which to act. So part of that is to make it public and to publish it so widely that everybody knows what the rights are and expectations are and we can do that particularly effectively of course in our own venues.

**QUESTION NO 3**

**By Councillor Laidlaw for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 October 2018**

**Question** (1) Can the Convener provide an update on plans for routine grounds maintenance of arterial routes in the city which was confirmed in September 2018 as not in place but currently being investigated?

**Answer** (1) Procurement for routine grounds maintenance was advertised earlier this year however there were no tenders submitted. Officers are arranging to meet with Transport Scotland to discuss the potential for collaborative working for these activities.

**Question** (2) Could the Convener provide the following details in her answer?

- a) Scope of work being considered.
- b) Routes deemed 'arterial' under these considerations.
- c) If the work would be delivered by contractors or council employees.
- d) Timescale for proposals and if these will come to Transport and Environment or Finance and Resources Committee.
- e) If commercial sponsorship for landscaping and/or public art has been considered.

**Answer**

- (2) a) The focus will be on removal of litter in line with legislative standards and to manage vegetation where required.
- b) The routes being considered are the areas of the A1, A199, A8, A70, A71, A90, which are the responsibility of the City of Edinburgh Council.
- c) This work requires special qualification and equipment to carry out work alongside high speed roads. It has therefore been determined that the use of an external contractor is most appropriate in this case.
- d) It is intended to have management arrangements in place as soon as practically possible. The total cost of this contract is expected to be within delegated authority as set out in the Council's contract standing orders.
- e) A procurement exercise is underway to appoint a contractor who will be responsible for roundabout and gateway signage.

Public art has not been considered at this stage. However, it could be included within existing contracts for advertising within the urban environment on a project by project basis, if appropriate.

**Supplementary Question**

I thank you Lord Provost, I have a supplementary, I thank the Convener for the answer. I just want to ask for some clarity on question 2(e) so I asked if commercial sponsorship for landscaping or public art had been considered as anyone who has driven through Fife or West Lothian would see a lot of their roundabouts and verges are sponsored by private entities. It's a good way in these times are tight budgets to have some pretty public areas. Now the answer was, a procurement exercise is underway to appoint a contractor who will be responsible for roundabout and gateway signage. It's good to know, it doesn't answer the question and public art has not been considered at this stage, however it could be included within existing contracts to advertising within the urban environment on a

project-by-project basis. So I'd just like some clarity if that means that the Council is considering commercial sponsorship of roundabouts and verges and if not why not? Thank you.

**Supplementary  
Answer**

Thank you for the supplementary Councillor Laidlaw. I am in the midst of discussing with officials exactly how we might go forward on this and I will be happy to return both to you and indeed to full Council of necessary at a later date.

## QUESTION NO 4

**By Councillor Hutchison for answer  
by the Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 25 October 2018**

From 1st December 2015, private landlords are responsible for ensuring that an electrical safety inspection of their property is carried out by a registered electrician at least every five years.

As of 1st December 2015, under sections 13(4A) and 19B(4) of the Housing (Scotland) Act 2006, private landlords in Scotland are required by law to ensure that their properties are electrically safe.

This covers:

- Any installations in the property for the supply of electricity
- Electrical fixtures and fittings
- Any appliances provided by the landlord under the tenancy.

Landlords must be able to prove that all of the above are in a reasonable state of repair and in proper working order.

Can the Convener please confirm;

- |                 |   |
|-----------------|---|
| <b>Question</b> | <b>(1)</b> What proportion of our Council Housing stock has received an Electrical Installation Condition Report in the last 5 years?<br><br>a) Across the city<br><br>b) Broken down by ward   |
| <b>Answer</b>   | <b>(1)</b> a) Since the legislation was introduced in 2015, 83% or 16,530 of all council homes have already received an electrical installation condition report and electrical installation certificate. Based on the current programme we estimate that the remaining 17% of homes will be assessed by the end of 2019, ahead of the 2020 deadline. |



b) The table below shows this broken down by ward, except for the capital programme which is not recorded by ward.

Ward	Electrical Installation Condition Reports
Almond	199
City Centre	70
Colinton/Fairmilehead	310
Corstorphine/Murrayfield	55
Craigtinny/Duddingston	873
Drumbrae/Gyle	279
Forth	1,735
Fountainbridge/ Craiglockhart	219
Inverleith	254
Leith	734
Leith Walk	177
Liberton/Gilmerton	1,244
Morningside	34
Pentland Hills	522
Portobello/Craigmillar	985
Sighthill/Gorgie	2,167
Southside/Newington	378
Capital Programme	6,295
Total	16,530

**Question** (2) Does the Council routinely carry out Electrical Installation Condition Reports on a change of tenancy?

- Answer** (2) Yes.
- Question** (3) Of the Council Housing stock inspected under the Electrical Installation Condition Report regime, how many properties have been found to be electrically unsafe?
- a) Across the city
- b) Broken down by ward
- Answer** (3) This information is not recorded as repairs are carried out at the point of inspection or the individual circuit is isolated until a full repair can be carried out.
- Question** (4) Of the Council Housing stock inspected under the Electrical Installation Condition Report regime, how many properties have been found to be uninhabitable?
- a) Across the city
- b) Broken down by ward
- Answer** (4) No properties had been found uninhabitable after an inspection as repairs are carried out at the point of inspection or the individual circuit is isolated until a full repair can be carried out.
- Question** (5) What arrangements the Council has in place to ensure all Council Houses have an Electrical Installation Condition Report?
- Answer** (5) The Council will ensure that all homes will receive an electrical inspection by the end of 2019, a year ahead of the 2020 deadline. Electrical inspections are carried out as part of the Council's capital programme to modernise, repair and maintain homes.
- Supplementary Question** Thank you Lord Provost and I thank the Convener for her answer. I am pleased to see that such a high percentage of electrical installation condition reports have been completed across the city as a whole. I would just ask, obviously we are still 17% outstanding, we do have a plan for that. Residents in my ward have come to me with mushrooms growing out of light switches and water pouring through

ceiling light fittings. These problems have been tended to quickly when I have raised them, however, there's clearly Council properties which have electrics which aren't in a safe condition and I would just ask the Convener if she could possibly explore our options for accelerating the remainder of these checks.

**Supplementary  
Answer**

Just to thank Councillor Hutchison for his question. As he pointed out the answer does show that since the change of legislation in 2015, 83% of electrical safety inspections have been carried out and we're on track to have 100% carried out by the end of 2019, so that's a full year ahead of the deadline. There are specific concerns that he has, then I would obviously ask that he would raise them with me and with senior officers and we'll look into those. In terms of speeding up the process I think we are doing it as quickly as possible but I will certainly look into how we can do it as fast as we can.

**QUESTION NO 5**

**By Councillor Whyte for answer by the Leader of the Council at a meeting of the Council on 25 October 2018**

The “research paper” produced by the Council indicated that, were the Council to have the power and were it to choose to use it, the likely rate of TVL would be £1 per night bringing in £11m per annum less costs. It also indicated there would be strong pressure to spend any funding raised on tourism/events marketing.

**Question**

In these circumstances can the Council Leader indicate how he would prioritise the spending allocation of his hypothetical £11m per annum?

**Answer**

The Council this month launched a consultation to gather views from stakeholders on the best possible arrangements for introducing a Transient Visitor Levy (TVL) in the city.

This consultation asks residents, businesses, industry stakeholders, and visitors themselves how they would wish the revenue raised to be utilised.

Any decision on the allocation of funding will as usual be determined at full Council.

**Supplementary Question**

Thank you Lord Provost. I'm sure the public will be surprised that an opinionated person like the Council Leader can't say where he would spend the proceeds of what he obviously considers his flagship future policy of a tourist tax. However, isn't the truth of the matter that Janus-like he wants to face both ways, suggesting manna for key services and money for tourist promotion, because to be honest he would either have to alienate the public or the tourist industry if he says where the money be spent when he needs both for his consultation.

**Supplementary  
Answer**

Thank you very much Lord Provost. I don't think that's a particularly fair characterisation of the process we've gone through or the detail. I appreciate Councillor Whyte wasn't at the Corporate Policy and Strategy Committee when we approved this consultation document, his fourth such meeting that he's missed this side of the election, and maybe that's a matter he can explain to his own electorate, not a matter for me. In terms of the governance and how we have structured our consultation, I had a very meaningful and helpful engagement with one of the business representative bodies. When this was passed to him for comment before it went out, he was invited to look at it with understandably a critical eye, going from page to page. The representative was unable to find those niggly points that he was so desperate to raise because the process we have engaged in and the consultation we've put out is robust and does cater for a whole multitude of opinions. Now, the report we passed at the Corporate Policy and Strategy Committee does lay out the options and these are options, and what we are asking for people through the consultation is which would they want to prioritise in terms of the individual spend. But there is another point that Councillor Whyte has frankly missed and it's far bigger, it's on the governance and the mechanism of how that's decided year on year once we have this levy, because it's not just for us to stand here, implement a policy if we're given the powers to do so, and then set in perpetuity what this money is going to be spent on, because this city may have changing priorities and it's for us to create a governance mechanism that engages the industry, that engages key stakeholders and residents to make sure we are meeting those priorities year on year. So the consultation which I'm implying from the tone of the question Councillor Whyte's asked, he's not filled in the consultation to better his understanding of it, maybe he should, but that consultation gives us an absolute way for people to submit their views and other better way of shaping not only the parameters of what that money should be spent on but the governance of how these decisions are taken year on year post implementation.

**QUESTION NO 6**

**By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 25 October 2018**

**Question** (1) In the light of severe traffic disruption caused in East Edinburgh this month by the repeated over-run of gas mains repairs at the major Duddingston Road West-Milton Road junction, what contact has she had with Scotland Gas Networks (SGN) about their programme?

**Answer** (1) Throughout these works there has been regular liaison between Council Officers and SGN.

**Question** (2) In view of the resultant disruption to Council road resurfacing projects and considerable inconvenience to road users, will she be reporting this matter to the Scottish Road Works Commissioner?

**Answer** (2) I have asked officers to review SGN's performance across the city. If this review identifies performance concerns Officers will raise these concerns at the next Area Roads Authorities and Utilities Committee meeting, which is attended by representatives of the Scottish Road Works Commissioners Office.

**Supplementary Question** Thank you very much Lord Provost and I'm extremely grateful to the Convener for agreeing to a review of SGN's performance because whilst there has indeed been regular liaison between officers and the company my understanding from our officers is that in the case of Duddingston Cross, it has resulted in broken promises from SGN to complete the work by agreed deadlines, which has resulted first in delays and then a highly undesirable overlap with the Council's essential resurfacing programme. It seems to me that SGN and others have very little consideration for the disruption once work starts, and does she agree with me that as the public often blames the Council for disruption which is not of its making, it's essential for the Council to be seen to be bringing due pressure on utility companies to up their game and I just wonder what further action she'll be able to take to continue the process beyond this review, thank you.

**Supplementary  
Answer**

Thank you Councillor McLellan for your supplementary. I do agree with you that it's deeply frustrating not only for this Council but obviously for the residents of Edinburgh when we do have overruns like this, particularly when other carefully planned works are then thrown off by those overruns. As you'll have seen from my answer we do have continual liaison with organisations like the Scottish Gas Networks about how they're performing. The review will throw up some evidence there and I think we'll be taking that forward at that point. You asked though whether or not I'd be reporting it to the Scottish Roadworks Commissioner. In actual fact that's not how the process works, that's not what the Roadworks Commissioner is set up to do, and in fact states quite clearly on the second page of the website that it's not set up to inspect individual roadworks. It's got a much more strategic monitoring overview and so although they are aware of it, they are the data holder on all sorts of aspects of it that's not a precise route for us at this point. I agree with you however, that Edinburgh residents have a right to expect an ease of passage around some of these works but roadworks are an inevitable part of city living and we do our best to try to minimise the disruption that's caused by those as much as possible, thank you.

**QUESTION NO 7**

**By Councillor McLellan for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 25 October 2018**

**Question** (1) How much it will cost to replace the minibuses which are currently used on Lothian Buses' 69 service through Willowbrae and the Lady Nairne estate?

**Answer** (1) The Council does not hold this information.

**Question** (2) What subsidy has Lothian Buses asked the Council to provide to maintain this service?

**Answer** (2) Lothian Buses has not asked the Council to provide any subsidy to maintain the service.

**Question** (3) How much the temporary replacement service to be provided by Prentice Coaches will cost per year?

**Answer** (3) The Council does not hold this information.

**Supplementary Question** Thank you very much. The 69 minibus service is a vital link for possibly the hilliest community in the city and it's now under threat because Lothian Buses decided not to replace the buses which are now 10 years old. They've come to a temporary arrangement with Prentice of Haddington and they've asked the Council's help to encourage its use. So given the enormous public transport investment the Administration is planning to make, can she outline what support the Council can give to this particular service, thank you.

**Supplementary Answer** We are monitoring closely what will be happening in the course of the next 12 months when Prentice will have an opportunity and indeed I believe have a belief that they can increase patronage in this area. Lothian Buses have an issue with this particular route because in order to service it, the requirements of that particular route are for minibuses rather than full scale buses. As a result they have to retain two buses of that size which is completely contrary to anything



else that sits in the fleet and there are some certain issues attached to that. We'll be keeping a very close liaison with Prentice to make sure that the service continues to work well in the course of the 12 months and during that course of 12 months we are monitoring very carefully what is likely to happen afterwards. I can assure you that it's not a forgotten case and that we will be looking very carefully at what might be required at the end of that 12 month period.

**Comments by  
the Lord  
Provost**

Just before we move on to the next question, the last few questions have deviated somewhat from the supplementaries asking clarification of the written answer and have introduced new topics. Can I just ask members to stick to asking for clarification only, thank you.

**QUESTION NO 8**

**By Councillor McLellan for answer by the Leader of the Council at a meeting of the Council on 25 October 2018**

**Question** (1) If the First Minister has agreed to his request of October 4 that the Scottish Government's national consultation with the Scottish tourism industry on the Transient Visitor Levy will be completed by the end of December?

**Answer** (1) Attached is the letter sent to the First Minister following the Corporate Policy and Strategy Committee meeting on October 4th. I'm happy to share the formal response with Councillors when I receive it.

**Question** (2) If not, what indication of a timescale for the completion of the national consultation has he received?

**Answer** (2) At COSLA's conference in October, the First Minister and the Cabinet Secretary for Finance, Economy and Fair Work outlined a timescale which would indicate conclusion of the national conversation before the Council's consultation has concluded.

**Supplementary Question** Thank you. Given the Council expects the city's hospitality industry to become tax gatherers for the Administration, I think it's only fair that they get as accurate a picture as possible of when this is likely to start. So my question is straightforward, is the national conversation expected to be the sum total of the Scottish Government's pre-legislative consultation and if not when does the Council Leader expect that national consultation to be completed and legislation framed?

**Supplementary Answer** Can I thank Councillor McLellan for the question. We won't know the answer to that until the Committee has reported through the Committee process that's ongoing on this issue and any recommendations they have for Government will then need to be responded to. So right now the Government's position is a national conversation in terms

of round tables that they're setting up similar actually to the process that we started off with in terms of this. Any other action points in terms of further consultation on engagement will either come directly from the Government or post the recommendations made by the Parliament's Sub-Committee on this matter.

**First Minister  
The Scottish Parliament  
Edinburgh  
EH99 1SP**

Date: 4 October 2018

Dear First Minister

I am writing to welcome your announcement that the Scottish Government will be progressing with a national consultation on the Tourist Tax. A balanced national consultation exercise will add an important dimension to this debate.

I am pleased to share that the Council Corporate Policy and Strategy Committee today agreed that the City of Edinburgh Council would also embark on a local consultation in order to inform a proposal for a viable Edinburgh TVL Scheme.

This process is due to complete by the end of December and I look forward to sharing the findings with you. I am also happy to share the research and analysis that the council has done to date so that it can be used to support the national consultation.

In discussing this matter, the Committee asked that in writing to you, I also seek assurances that the national consultation would be done to a similar timescale as our own consultation with a view to reaching a decision on this matter as soon as practicable.

I look forward to hearing from you around your proposed timescales and to continued engagement on this issue.

Yours sincerely

Adam McVey  
SNP Councillor, Leith  
Leader of the City of Edinburgh Council  
0131 529 3279

**QUESTION NO 9**

**By Councillor Cook for answer by the  
Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 25 October 2018**

- Question** (1) Can the Convener confirm if the target completion date is March 2019 or March 2020, by property, for all overdue maintenance work included as part of the Tranche 1 programme, as listed in the attached Table?
- Answer** (1) The attached table has been updated to reflect targeted completion dates for ongoing and future works.
- Question** (2) If the target completion date is no longer March 2019 or March 2020 for the Tranche 1 works, can the Convener provide the amended target completion date, as well as the original target completion date?
- Answer** (2) The attached table has been updated to reflect existing and revised targeted completion dates. Any change has been highlighted by a (R).
- Question** (3) Add any other works commissioned since February 2018 as part of the essential overdue maintenance catch up programme, including the new Tranche number / property reference, property name, description of overdue maintenance works, commission budget and target completion date?
- Answer** (3) One further project has been commissioned since February 2018 for Tranche 1 works (shown on the attached table as 1.36).
- Question** (4) For each property, can the Convener provide an estimate of how much of the work identified has now been completed?

- Answer** (4) The table has been updated to reflect the percentage complete of each project. For guidance, the following assumptions should be noted;
- The percentage shown relates to the overall project timescale which includes design, tender, construction and the 12-month defects and liability period post completion on site. Some projects will also span a 2-year period.
  - Projects shown as 95% are considered to have the construction phase complete on site and are now in the 12-month defects & liability period.
  - Projects shown as 40% or below are still within the pre-construction phase (design & tender).

**Question** (5) Would the Convener agree that this is a helpful format for reporting progress on overdue School's Maintenance as agreed by Council, and therefore agree to provide this information to all Members in May and September each year, until all works in Tranche 1 and subsequent tranches have been completed?

**Answer** (5) An update briefing note will be provided to all members in May and September each year.

**Comments by Councillor Cook** Thank Lord Provost – no formal supplementary but if you can indulge me I'd just like to thank the Convener for the comprehensive nature of the answer that he's provided. Too often we're given very superficial answers to a number of questions that opposition Councillors ask, that's not the case in this instance so thank you.

**Table 1: Capital Works Programme Commissions issued at 20 February 2018**

	<b>Property</b>	<b>Proposed work</b>	<b>Budget ('000)</b>	<b>Target End Date</b>	<b>% Work Done</b>
<b>1</b>	<b>Tranche 1</b>	<b>35 Buildings in Tranche 1 Capital works overdue maintenance programme</b>	<b>£20,488</b>		
1.1	Balgreen PS/Nursery	Commission for refurbishment of the school including roofing, window renewal, mechanical & electrical installation improvements, fire alarm and intruder alarm upgrade, internal and external fabric improvements, decoration and replacement floorcoverings.	£1,470	Mar-20	20
1.2	Bonnington Centre	Commission for fire Alarm upgrade	£35	Mar-19	95
1.3	Broughton PS	Commission for mechanical and electrical upgrade including fire alarm, windows upgrade /repair rooflight and external fabric enhancement. Upgrade drainage to pool.	£836	Mar-20	40
1.4	Brunstane PS & Nursery	Commission for external fabric enhancement, including concrete sills and lintels.	£70	Mar-20 (R)	30
1.5	Buckstone PS	Commission for the water supply separation from the school	£60	Mar-19	95
1.6	Clermiston PS	Commission for refurbishment of the school including roofing, internal and external fabric improvements, decoration and replacement floorcoverings, heating and boiler upgrade, repair tarmac, railings and handrails.	£1,315	Mar-20	50
1.7	Clovestone Gdns HOP	Commission for boiler and heating upgrade	£115	Oct-18 (R)	95
1.8	Corstorphine PS	Commission for upgrade radiators, heaters and fans to gym hall.	£90	Oct-18 (R)	95
1.9	Craiglockhart PS	Commission for refurbishment of the school including window upgrade, mechanical and electrical improvements, heating den boiler upgrade, internal & external fabric improvements, decoration and replacement floor coverings. Repair tarmac.	£626	Mar-20	21
1.10	Davidsons Mains PS	Commission to replace rooflights	£17	Mar-19	95
1.11	Duddingston PS	Commission for refurbishment of the school including window upgrade, mechanical and electrical improvements, heating and boiler upgrade, internal & external fabric improvements, decoration and	£900	Mar-20	10

		replacement floor coverings. Repair tarmac.			
1.12	East Craigs PS	Commission for refurbishment of the school including roofing, internal and external fabric improvements, replacement / upgrade of pipework, decoration and replacement floorcoverings.	£601	Mar-19	95
1.13	Echline PS	Commission for refurbishment of the school including roofing, external fabric enhancement, pipework upgrade, boiler and heating upgrade, mechanical & electrical improvements.	£655	Mar-19 (R)	50
1.14	Ferrylee HOP	Commission for boiler and heating upgrade	£130	Oct-18 (R)	95
1.15	Fox Covert PS/ St Andrew's Fox Covert PS	Commission for refurbishment of the school including roofing, windows and doors upgrade, decoration and replacement of floorcoverings, electrical installation improvements, renew bounding fencing and replacement of gates.	£1,000	Mar-20	43
1.16	Gracemount PS	Commission for refurbishment of the school including roofing, window and doors renewal, toilet replacement, mechanical and electrical installation improvements, sanitary improvements, internal & external fabric improvements, decoration and replacement floorcoverings.	£710	Mar-20	38
1.17	James Gillespies PS	Commission for refurbishment of the school including roofing, window renewal, toilet replacement, mechanical and electrical installation improvements, sanitary improvements, internal and external fabric improvements, decoration and replacement floorcoverings.	£685	Mar-20	70
1.18	Jewel House HOP	Commission for boiler and heating upgrade	£131	Oct-18 (R)	95
1.19	Leith PS & Nursery	Commission for boiler upgrade and staff toilet improvements	£191	Mar-19	95
1.20	Lorne PS	Commission for refurbishment of the school including roofing, window and doors renewal, mechanical and electrical installation improvements, internal and external fabric improvements, decoration and replacement floorcoverings.	£451	Mar-20	70
1.21	Murrayburn PS	Commission for boiler and heating upgrade, windows and external doors upgrade, mechanical and electrical installation works, internal and external fabric improvements and	£1,385	Mar-20	50



		tarmac repair in playground.			
1.22	Queensferry PS/Early Years Centre	Commission for refurbishment of the school including roofing, ceilings renewal, windows and doors upgrade, mechanical and electrical installation upgrade, Internal & external fabric improvements, decoration and replacement floorcoverings.	£1,300	Mar-19	28
1.23	Ratho PS	Commission for playground upgrades, sanitary facilities renewal, small power and lighting upgrade works including decoration and replacement of floorcoverings.	£405	Mar-20	30
1.24	Sciennes PS	Commission for refurbishment of the school including roofing, windows and doors upgrade, sanitary improvements, fire alarm upgrade, decoration and replacement of floorcoverings, electrical installation improvements and heating system upgrade.	£676	Mar-19	30
1.25	Seafield Laboratory	commission to upgrade fire alarm system	£20	Mar-19	95
1.26	St Catherine's	Commission for refurbishment of the school including roofing, heating and pipework upgrade and decoration and floorcovering replacement.	£478	Mar-19	95
1.27	St Marys (Leith)	Commission for refurbishment of the school including roofing, windows and doors upgrade, toilet replacement, pipework replacement, mechanical and electrical installation improvements, internal and external fabric improvements, decoration and floorcoverings replacement.	£1,321	Mar-20	50
1.28	St Ninians PS	Commission to upgrade asphalt roof, upgrade boiler and heating system, mechanical & electrical installation improvements, decoration and replacement floorcoverings.	£1,000	Mar-20	49
1.29	Stockbridge Library	Commission to upgrade heating and boiler.	£40	Mar-20	30
1.30	St Thomas of Aquins	Commission to upgrade lighting installation	£210	Oct-18	95
1.31	Trinity PS	Commission for refurbishment of the school including roofing replacement, window renewal, boiler and heating upgrade, toilet replacement, mechanical and electrical improvements, internal and external fabric improvements, decoration and replacement floorcoverings.	£1,800	Mar-20	50
1.32	Usher Hall	commission for Boiler and heating upgrade	£820	Jun-19 (R)	30

1.33	Viewforth Children's Centre	Commission for mechanical and electrical upgrade of distribution boards.	£45	Mar-19	95
1.34	Wardie PS	Commission for installation of fire alarm system, upgrade roofing, windows renewal, internal & external fabric improvements, decoration and replace floor coverings.	£865	Mar-20	30
1.35	Waverley Court	Commission to re balance heating and upgrade staff sanitary facilities.	£35	Mar-19	20
1.36	Craigentenny PS	Masonry and roofing upgrade	£502	Mar-19	30

**QUESTION NO 10**

**By Councillor Hutchison for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 October 2018**

As we approach the 6th birthday of the inception of new plans to replace the Salvesen Steps following the failure of previous plans due to inter-departmental difficulties.

Can the Convener please advise;

**Question** (1) Whether she believes that this lengthy and ongoing delay is acceptable?

**Answer** (1) The delays in progressing the replacement of the Salvesen Steps are regrettable but I believe these have been for acceptable reasons. I appreciate the importance of these steps to the local community and I understand that officers are working closely with partners and funding organisations to progress the replacement as quickly as possible.

**Question** (2) What the reasons are for the ongoing delay?

**Answer** (2) It has proved difficult to develop the conceptual design to a more detailed plan as this needs to take into account the complex geological location, funder requirements, and community preferences.

**Question** (3) Why stakeholders were told at a meeting in August 2017 that concerns regarding flood levels had been resolved only to then be told in June 2018 that this was in fact not the case?

**Answer** (3) The original flood modelling was undertaken in 2016/7, as part of the option studies. To take account of the preferred changes to the walkway design in 2018, further modelling has now been undertaken

**Question** (4) What the current timeline is for the advancement of this project?

**Answer** (4) It is currently anticipated that if the programme for replacement goes well the earliest the walkway would open is in 2020. However, the timeline is currently difficult to estimate as the detailed designs need to be developed and funding confirmed, including the involvement of other stakeholders.

**Question** (5) What she has done personally to advance the commencement of works on this vital link in the River Almond walkway?

**Answer** (5) I have reinforced the importance of this project with officers and I am reassured that it is being treated as a priority and forms part of the list of key strategic priorities for the Parks, Greenspace and Cemeteries team.

**Supplementary Question** Thank you Lord Provost, thank you to the Convener for her answer. I'd just like to point out that under the answer to Part 1, the Convener mentions the importance of the steps to the local community, I'd like to point out the importance stretches well beyond the local community, it's well used for wild life, for people looking at the sites of historical interest along the River Almond and also for fishing, walking and cycling. It attracts people from a wide area. In terms of a supplementary question, I just like to ask the Convener what action she's now taken off the back of this to try and move things forward?

**Supplementary Answer** Thank you for your supplementary question Councillor Hutchison. First of all I am of course aware of the fact that the use and the advantage of this area goes well beyond the local community. I think however, I have answered the supplementary question under answer 5 and I've reinforced the importance of this project with officers and I'm working continually with officers about strategic priorities. In fact I'm meeting next week with the Head of Parks, Green Spaces and Cemeteries to look at all of the key strategic priorities in that area and of course Salvesen steps will form part of it. I think however it is worth revisiting since I'm on my feet about the design development delays there have been there. I think it is very important that we recognise why this has occurred and that it's very much about getting the best

possible solution for both that local community and the wider use of that area. I don't think either Councillor Hutchison or the local communities or indeed the wider groups would prefer us to push through this design, end up with a sub-par option and please no-one. I think it's vitally important that the community are furnished with a fit for purpose amenity which provides all that they want and they expect. That's what we would be endeavouring to do and that's why we're taking so much effort around this to ensure that for example, further modelling is taking place around the flood issues and that we make sure that we end up with a design which minimises the length of the access ramps while enabling two-way access for all and set the walkway at a level where it won't be impacted by flooding and thus be either a maintenance burden for the Council or indeed a river hazard more importantly in the future, thank you.

**QUESTION NO 11**

**By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 25 October 2018**

**Question**

Given the introduction of new bin collection days on October 8th could the Convener of Transport and Environment Committee provide details of missed bin collections for each of the weeks since introduction; by collection stream and the number of missed bin collections reported for each type of waste stream and complaints received?

**Answer**

Please find below a table showing the service requests for missed and full bins for the two weeks from 8 October to 21 October 2018. This is broken down by collection stream. For context, it is anticipated that there would be in the region of 850,000 collections in the same period.

For comparison, I have also attached a summary of the total missed and full bin collection information for the year to date and the total full or missed bin collections from 2015 – 2018 (for the period January – September).

**Supplementary Question**

Thank you Lord Provost, I thank the Convener for her response. Has the service been able to determine which complaints are service request due to service failure on the Council side and which were user error and when this information will be reported to a future Committee so we can better understand how the success or otherwise of the implementation of the changes to the services?

**Supplementary Answer**

Thank you Councillor Mowat. In fact the service is currently working on trying to rectify a problem that has occurred and you correctly identify the fact that sometimes it's down to service users presenting bins on the wrong day for example and there are lots of reasons for that. Where that's being identified in fact there's quite a lot of remedial work being undertaken at the moment. So for example, fresh calendars are being delivered to the doorsteps of those that they are able to identify, have had that as an issue etc. Clearly you'll understand that we're right in the midst of that process and at some point we will presumably be able to review on that.

I think though I'd like to take this opportunity to talk about what has occurred in the last couple of weeks around this and I thank you for the opportunity to do so in this situation. I don't think anyone, least of all me, would be happy with the negative impact that some aspects of the waste collection changes have had on some parts of the city and I welcome this opportunity to apologise directly to those affected.

I have asked officers to work extremely hard and they are doing so to rectify the situation and get us to a position where people can begin to see the benefits of the changes to a four-day collection week. The move to a four-day collection model is the largest service change since 2012 and we cannot underestimate the complexity and the challenge that sits within this for both officers and indeed for residents as highlighted by Councillor Mowat's supplementary question. So let's look at why these issues have occurred. In implementing the new collection model we've identified that some properties would experience gaps in their service delivery and so we decided to offer additional collections across two weekends for properties that would have had a change of more than seven days between the collection date on their old and their new collection calendars. I expect that if we hadn't made that decision we would also be receiving complaints about a perceived break in service. An error in the original letter sent to residents along with delays in completing the additional collections on time has resulted in these additional missed bin complaints.

We can however expect to see a reduction in problems and complaints over the next short while, in fact we've already seen these levels drop. One of the issues has been the number of bins presented on the wrong day as we go through this change process and the service is currently monitoring this. This I may add from my point of view is not any attempt to shift responsibilities but it's simply an observation. We are tackling this through, for example, the direct posting of calendars through the letterboxes of those homeowners and this appears to be having a positive effect already. I would however like to offer some context here. Across the two weeks referred to in Councillor Mowat's question since the introduction of the new service on the 8<sup>th</sup>,

we have undertaken approximately 830,000 waste uplifts. From among those we saw a rise in requests from missed bin collection of approximately 2,800 above our normal level. We're already seeing this level drop as the interruptions to service I described are being ironed out.

This follows a pattern seen in many other local authorities and is not unique to Edinburgh. When we introduce a change of this magnitude we can expect to see a sharp rise in complaints and indeed screaming headlines followed by a relatively swift reversion back to normal levels we've seen elsewhere in the country and we accept that that's the case. We've also seen a consistent lowering of complaints and requests across the service in the last year, we have the waste improvement plan to thank for that. This change in approach has produced a consistently better position than we've seen in some years, a fact that presumably has been reflected in the fewer waste related Council questions in recent months. But let us be clear, no one's happy with the temporary difficulties caused by this complex set of changes. If we'd followed some of our colleagues down the alternative business models route that was pushed by other parts of this Chamber....

**Comment by  
Councillor  
Rust**

Sorry, on a point of order Lord Provost

**Comment by  
the Lord  
Provost**

Which point of order Councillor Rust?

**Councillor  
Rust**

In relation to questions and answers, number 14 I think, it's a question and answer point that you have made in the past, rightly, in terms of our supplementaries, but you've also made the point in terms of answers and it feels to me that this is becoming like a speech or statement rather than an answer to the question which I've now actually forgotten.

**Comment by  
the Lord  
Provost**

As you will be aware having read Standing Order 14, it is very specific that the question should be related to clarification, the only restriction there is in terms of an answer is time. The total time to ask the question and answer is limited to five minutes of which there are still approximately 45 seconds left.



**Councillor  
Macinnes**

I wonder if that 45 seconds has been caused by the intervention, I hope not, I'll speak very quickly.

If we had gone down the alternative business model route we would have been in a much worse position than we are at the moment. Under those proposed arrangements we have seen our private sector partners allowed to have a running rate of approximately 57,000 complaints in the 2018-19 period. That's in marked contrast to the position that we're in at the moment. In the first year the contractor allowed more than three times the amount of complaints that they deemed justified - in other words removing what they deem all unjustified requests. We on the other hand are running at a much much lower level than that. This year to date had 29,000 missed bin requests, a figure much lower than that allowed under the ABM and much lower than we've seen in previous years.

So to round off, and I will round off, it's clear that some residents have been negatively affected on a temporary basis as we meet this complex and wide set of changes across our entire city, for that I apologise. Officers are working extremely hard to rectify the situation and it would appear are making significant inroads in doing so, thank you.

**Domestic Missed and Full Bin Service Requests for the 2 weeks**  
**08/10/18 to 21/10/18**

Bin Type	08/10/2018 - 14/10/2018	15/10/2018 - 21/10/2018	Grand Total
Bin Room / Cham	14	20	34
Communal	133	133	266
Food Communal	17	23	40
Food Individual	188	248	436
Garden Individual	182	449	631
Glass	7	35	42
Packaging / DMR	146	156	302
Paper Bank	25	31	56
Rec Ind Green Bin	204	725	929
Recy Ind Blue Box	69	129	198
Recy Ind Red Box	5	21	26
Residual Ind.	439	559	998
Residual Sacks - Black Sacks	1	2	3
Residual Sacks - Gull Proof Sacks	3	7	10
Side Loading Bin	37	21	58
<b>Grand Total</b>	<b>1,470</b>	<b>2,559</b>	<b>4,029</b>

**Domestic Missed and Full Bin Service Requests by month January – September from 2015 – 2018**

	2018	2017	2016	2015
January	4,728	6,258	8,383	4,120
February	1,955	3,336	5,289	2,706
March	3,402	3,422	3,715	2,428
April	2,680	2,934	3,466	2,860
May	3,292	3,063	4,016	2,491
June	3,003	3,272	3,988	5,027
July	3,582	4,270	3,755	3,896
August	3,202	3,124	4,857	3,485
September	3,092	3,111	4,292	3,681
Total	28,936	32,790	41,761	30,694

**QUESTION NO 12**

**By Councillor Hutchison for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 October 2018**

The Hawes Pier at Queensferry is used for the landing of tenders from cruise liners visiting Edinburgh and as such the infrastructure there is critical to the city's growing cruise liner business and the revenue this brings.

Can the Convener please confirm;

**Question** (1) When the channel and harbour around the Pier were last dredged?

**Answer** (1) The City of Edinburgh Council undertook substantial improvement works on the structure of Hawes Pier in 2011/12. This included dredging works.

**Question** (2) When dredging is next due to be carried out?

**Answer** (2) There are no current plans for dredging at Hawes Pier. Initial discussions have, however, been held on the possibility of dredging in the near future and a feasibility study will be undertaken to establish the exact scope of the works and the funding required.

**Question** (3) If she is aware that Pier users believe that the channel to the Pier could become unnavigable within 2 years if dredging is not carried out?

**Answer** (3) I am aware that Pier users requested dredging; however detailed investigations would be required to determine if the channel would become unnavigable. Bathymetric (underwater contour) surveys are carried out every 2/3 years and the most recent study has not identified this issue (still to be checked).

**Question** (4) If she is aware that the consequences of (3) above would be a loss of all cruise liner business and its associated revenue to the City of Edinburgh Council?

**Answer** (4) The Bathymetric survey reports have been sent to shipping agents and no concerns have been raised to date.

**Supplementary  
Question**

Thank you Lord Provost, after that last response I'm a bit wary asking a supplementary, I certainly wouldn't want Councillor Work's school lunch getting cold.

Thank you Convener for your answer and I just like to ask if you would like to join Councillor Work and I at the next meeting of the Hawes/Longcraig Piers Users Committee to discuss some of the issues raised, there will be biscuits.

**Supplementary  
Answer**

The biscuits if you add in some chocolate will do it, but obviously it will be dependent on diaries, but yes I would be happy to.

**QUESTION NO 13**

**By Councillor Rust for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 October 2018**

**Question** (1) Please confirm all costs (to date or anticipated) associated with implementation of the new charging system for garden waste collection, including:

- a) postage;
- b) production of stickers;
- c) advertising/promotion;
- d) registration;
- e) collection/removal of brown bins from nonparticipants;
- f) any other known costs.

**Answer** (1) a) postage;

The cost of postage to date (including printing and fulfilment) has been £90,205.

- b) production of stickers; £3,555
- c) advertising/promotion; £18,286
- d) registration; The registration system is part of a wider project and it is not possible to calculate the cost of setting up this part of the system.
- e) collection/removal of brown bins from non-participants; This will be dependent on the number of residents who do not register for the new collection service and do not wish to keep their brown bin.
- f) any other known costs;

Costs in the region of £18,000 have been incurred to date.

**Question** (2) What additional staffing resource has been put in place by the Council and are any appointments permanent or temporary?

**Answer** (2) Four additional call centre agents have been brought in for the duration of the registration period. An additional six call centre agents are currently employed on a temporary basis to help manage the transition to the new household waste collection schedules as opposed to the Garden Waste collection charges. A permanent Technical Officer position has been recruited to focus on the creation and maintenance of garden waste routes.

**QUESTION NO 14**

**By Councillor Rust for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 October 2018**

**Question** (1) How many agency staff are being employed by the Council between 4pm and midnight in respect of waste collection?

**Answer** (1) There are nine agency staff who have been retained by the Waste and Cleansing service as a contingency to support the first four weeks of the new kerbside waste collection routes.

**Question** (2) For how long is this arrangement anticipated to last?

**Answer** (2) The requirement for these staff is anticipated to last until 4 November 2018 at the latest.

**Question** (3) What is the cost to the Council?

**Answer** (3) £11,292



**QUESTION NO 15**

**By Councillor Bridgman for answer  
by the Convener of the Education,  
Children and Families Committee at a  
meeting of the Council on 25 October  
2018**

**Question** (1) Can the Convener please provide details of why the Management Committee of the Community Wing at Craigmount High School have now been told that they cannot have a lease for their accommodation, when they had previously been told that they must take on a lease and they have been putting some effort into getting themselves in a position to be able to do so?

**Answer** (1) Discussions took place this year involving Lifelong Learning Council Officers and the Management Committee (MC) about the possibility of a lease: this does not exist at present and the MC office bearers are vulnerable in having unprotected legal liability.

The following factors influenced the decision not to proceed:

- The Council is looking to review all existing leasing arrangements with Management Committees citywide.
- The Craigmount Wing is unique, being the only School Community Wing with a Management Committee.
- Indications from the Management Committee in discussions were that they would struggle in terms of their capacity to take on a lease.

Lifelong Learning Officers met with the MC office bearers on 1<sup>st</sup> October 2018 to communicate the decision and to discuss next steps. Officers stressed that they wish to collaborate with the MC in shaping the Community Wing programme and promised to continue with free or low cost lets for MC generated activity until March 2019, pending the development of a new management model for the Wing.

While this will take time to work out with the school, Lifelong Learning and the MC itself, initial indications are that the MC is mostly reassured by the decision on the lease and by the approach being adopted. As agreed with the MC Chair, Lifelong Learning Officers will meet the MC and its members once the working model has been further defined with the School.

We appreciate that this is a significant change for the MC and want to work closely with them in order to develop a governance model for the wing which incorporates MC input to ideas and programming, as a long established and committed community organisation.

**Question** (2) The Community Wing at Craigmount is quite unusual in the respect that the accommodation they are in is part of the school building, rather than a separate unit on the school grounds. With this in mind, can the Convener categorically state that his department's current activity regarding the Community Wing will not result in the Community Wing ceasing to exist, their valuable work stopped and the space that they use handed over to the high school for use as classrooms etc?

**Answer** (2) Our most recent school roll projections were published last December. You can view them here:

[http://www.edinburgh.gov.uk/info/20256/school\\_places/1551/school\\_roll\\_projections](http://www.edinburgh.gov.uk/info/20256/school_places/1551/school_roll_projections).

Craigmount High School is projected to face accommodation pressures from 2023 – partly due to the significant new housing developments that are planned for within its catchment area e.g. the Maybury housing site which is expected to deliver approx. 1700 new homes over the next 10 years.

The Council recently carried out an [informal consultation](#) to consider establishing a new secondary school in West Edinburgh as a way of alleviating the accommodation pressures on the local high schools. This will be considered further as part of the Council's next Local Development Plan.

In this context it is difficult to categorically state that the department's activity will not result in the Community Wing ceasing to exist. However, the view from both the present School Management and from Lifelong Learning management is that with some creative thinking, the wing has the potential to become a great community and school resource.

**Supplementary  
Question**

Thank you Lord Provost and thank you Convener for your answers. Just for quick clarification, the Management Committee were informed on 14 September that they could have a lease and within two weeks there was a complete turnaround and this offer was withdrawn. Having spoken to the Management Committee last night, I can assure you that the affected groups in themselves do not feel at all reassured about what's happening, but getting to my supplementary and it relates to the first part of my question, as the Management Committee has been successfully running the Community Wing since 2002, and over the last five years there has been very little involvement from the school within the wing, why is the working model being defined by the officers and the school and not the officers and the Management Committee, and I look forward to your five minute response.

**Supplementary  
Answer**

Thank you very much for that supplementary, I can't answer your question just now but what I will do is agree to meet with you and to discuss this further.

**QUESTION NO 16**

**By Councillor Jim Campbell for  
answer by the Convener of the  
Transport and Environment  
Committee at a meeting of the  
Council on 25 October 2018**

**Question**

Given that many households may still have the old red recycling boxes, can the Convener confirm that householders are now welcome to use red or blue boxes for glass recycling?

**Answer**

Householders can use either red or blue boxes for the collection of glass, small electrical items and textiles.

**Supplementary  
Question**

Thank you Lord Provost, I thank the Convener for her answer and I just have a supplementary for clarification. I wonder if the Convener could just indicate how she would plan to communicate this information, because I'm not sure if it's widely known in the community that either bin could be used.

**Supplementary  
Answer**

Thank you for your supplementary Councillor Campbell. In fact everybody who had red and blue services were actually written to at the end of September, so they've already received that information.

**QUESTION NO 17**

**By Councillor Booth for answer by  
the Convener of the Education,  
Children and Families Committee at a  
meeting of the Council on 25 October  
2018**

**Question** (1) What is the education spend per pupil at James Gillespie's High School (JGHS)?

**Answer** (1) £4,033/pupil, this figure excludes utilities, facilities management and rates.

**Question** (2) What is the number and proportion of students at JGHS who are Gaelic Medium Education (GME) students?

**Answer** (2) There are 107 GME Students representing 8.5% of students.

Apart from the Gaelic language, no subject is presented in the medium of Gaelic at SQA level. There are a small number of syllabus inserts with Broad General Education.

In 2018, 14 students presented for Higher Gaelic language.

**Question** (3) What is the number and proportion of teachers at JGHS who teach in GME?

**Answer** (3) There are approximately 5 teachers, including the Head Teacher, who are able to teach in the medium of Gaelic representing 4.09 FTE teachers.

**Question** (4) What proportion of their lessons do each of the GME teachers at JGHS teach in a) Gaelic, and b) English?

**Answer**

- (4) With the exception of the syllabus inserts at BGE and Higher Gaelic teaching in the school is in the medium of English. In addition to this Gaelic culture is also celebrated through music arts and other cultural pursuits. The teacher proportion is as follows:

Teacher A = 100% GME, 0% English

Teacher B = 33% GME, 67% English \*

Teacher C = 6.7% GME, 93.3% English \*

Teacher D = 100% GME, 0% English

Teacher E = 100% GME, 0% English

\*Classes are not exclusively GME Students, but may be taught bi-lingually.

**Supplementary Question**

Thank you Lord Provost, I thank the Convener for his answer. Please could he clarify when he says in his answer that there are five teachers teaching Gaelic Medium Education at James Gillespie's, what proportion of the teaching staff is this, and of the five teaching posts how many of them are externally funded, and finally how many teachers are employed in Gaelic specific teaching posts?

**Supplementary Answer**

Right, thank you very much for your supplementary and you kindly sent it to me earlier, so I've actually got an answer for you which is, to the first question is 6%, to the second question it's 1.5% and 3 teachers.

**QUESTION NO 18**

**By Councillor Booth for answer by the Vice-Convener of the Education, Children and Families Committee at a meeting of the Council on 25 October 2018**

**Question**

What funding has the Council received from the Scottish Government in each of the last three years for the promotion of Gaelic, and what has it been spent on?

**Answer**

In terms of the ring-fenced funding, the following sums have been provided in each of the last three years:

2016/17 - £0.300m;

2017/18 - £0.330m; and

2018/19 - £0.305m.

The precise allocations depend on both (i) the overall available funding quantum and (ii) Edinburgh's share of Scotland-wide pupils educated in the Gaelic medium as recorded in the Pupil Census.

The funds have been spent on staffing and resources.

**Supplementary Question**

Thank you Lord Provost and I thank the Gaelic Champion for her answer to my question on what the Council has spent the Gaelic funding that we receive from the Scottish Government on. However, the one line answer that has been spent on "staffing and resources" is to put it mildly less than illuminating. Will she provide further detail on what our Gaelic funding is spent on and specifically when will the Council's Gaelic Development Officer who retired earlier this year be replaced?

**Supplementary Answer**

I thank Councillor Booth for his supplementary. Absolutely Councillor Booth I will send the breakdown to you which is more than was obvious in that answer and that will be with you shortly. In regard to the Gaelic Development Officer, you'll know the long term strategic plan that was recently passed referred to the Quality Improvement Manager that

will be in place, but it also referenced a strategic Gaelic Development Officer that was dependent on funding. We're currently exploring that with Bòrd na Gàidhlig funding that's been suggested and the Scottish Government have also been in touch to offer funding for this, so we will report back to that into the next GIG meeting.

**Comments by  
the Lord  
Provost**

Can I just ask that that additional information is circulated to all elected members not just Councillor Booth please.



**QUESTION NO 19**

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 25 October 2018**

**Question** (1) Please list by month the number of requests received since 1 November 2017 to clear leaves from footpaths and cycle paths and in each month listing the requests received by phone; email; web; twitter; in person, and by letter.

**Answer**

(1)

Month	Service Requests for Footway and Cycleway Leaves Removal
November 2017	115
December 2017	71
January 2018	43
February 2018	22
March 2018	4
April 2018	6
May 2018	6
June 2018	15
July 2018	10
August 2018	2
September 2018	7
October (part month)	9
Total	310

**Question** (2) Please list the dates since 1 November 2017 when large mechanical sweepers have swept the off-road cycle paths, including but not limited to the Roseburn, Warriston, Water of Leith and Ferry Road paths.

- Answer** (2) There is currently no recording of mechanical sweeping of cycleways. However due to the design of our cycleways many of them are inaccessible to large mechanical sweepers.
- Question** (3) Please provide the URL on the council's website where concerns with
- a) footpaths
  - b) off-road cyclepaths
- can be reported
- Answer** (3) All concerns can be recorded on the web page - [https://my.edinburgh.gov.uk/app/report\\_it\\_forms/litter](https://my.edinburgh.gov.uk/app/report_it_forms/litter)
- Question** (4) What action has been taken since 1 November 2017 to implement a proactive approach to the sweeping of leaves from footpaths and cyclepaths?
- Answer** (4) Leaves are removed as part of regular street cleaning activities annually from September through to January. The Council operates nine larger mechanical sweepers that can lift significant loads from streets. These are supplemented by nine smaller pedestrian sweepers which can remove leaves from pavements and cycle paths.
- Areas are targeted based on local knowledge, site inspections and through service requests and enquiries and include areas of high footfall, cycle paths, and proximity to sheltered accommodation. This prioritised approach has led to a reduction in service requests from 452 down to 310 for the same period last year.

**Supplementary  
Question**

Thank you Lord Provost and I thank the Convener for her reply to my annual question about the clearing of leaves from foot and cycle paths and I'd like to thank Council officers who worked so hard to clear our paths of leaves to ensure that they are safe and accessible for all pedestrians and cyclists.

In her reply there does appear to be a slight contradiction and I'd be grateful if she could clarify, part of the answer says that leaves are removed as part of regular street cleaning activities annually from September through to January but another part of the reply says there is currently no recording of mechanical sweeping of cycle ways. Could she clarify which of those is correct and will she also commit to ensure that there is regular mechanical sweeping of the wider paths including the north Edinburgh path network as has happened in previous years.

**Supplementary  
Answer**

Thank you Councillor Booth, sorry, I actually missed the second part of your supplementary, my apologies, could I ask you to repeat it?

**Councillor  
Booth**

Will you commit to ensure that the wider paths which are suitable for mechanical clearing will be mechanically cleared as has happened in previous years?

**Supplementary  
Answer**

Thank you very much for the clarification on it. Yes is the answer to that. I will work with officers to ensure that where possible we will use them as shown in the answer here there are some paths that are not suitable for the larger ones. I think though your confusion on the first part really is saying there's no recording of mechanical sweeping but of course street-cleaning covers more than just mechanical sweeping of cycle ways and I suspect that that's where that anomaly appears. If we need to get further clarification on it I'll do so after this Council and come back to you on it, thank you.

## Item no 5.1

### QUESTION NO 1

**By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

#### **Question**

Given reports in relation to the Council's newly-introduced garden waste removal service, that it has generated more revenue so far than was expected or budgeted for, on account of a higher number of residents signing up and paying for the service, will the Council commit to apply a proportion of that additional windfall revenue, to clear up the autumn leaf fall from trees on land that the Council is responsible for, and including clear up of Council pavements, footpaths and cycle paths?

#### **Answer**

## Item no 5.2

### QUESTION NO 2

**By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

#### Question

In the period since the introduction of the Council's revised Waste collection timetable as of October 2018, how many collection "runs" for waste and were not completed on the timetabled collection day?

Information to be broken down by

- a) Ward (for each category of Waste)
- b) Number of households affected for each category of waste

#### Answer

## Item no 5.3

### QUESTION NO 3

**By Councillor Osler for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 22 November 2018**

#### **Question**

In the period since May 2017, how many requests has the Council received under the Community Empowerment (Scotland) Act 2015 for possible transfer of Council Owned Assets?

Information to be broken down for all Wards.

#### **Answer**

## Item no 5.4

### QUESTION NO 4

**By Councillor Whyte for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

In a recent response to my request for an update on an Active Travel project in Inverleith Ward I was told

“the level of staff resources currently available is insufficient to manage our entire Active Travel programme. As a result, we have had to suspend work on a number of projects ...”

### Question

Given that Active Travel is a priority for the Council and 10% of the Transport Budget has been allocated to progress it can the Convener please provide a full list of the Transport projects that

- a) have been suspended,
- b) whether they are Active Travel or another category of project (e.g. junction safety improvements or parking),
- c) the date they were suspended,
- d) the date of any consultation that has been undertaken and the date that work is expected to recommence?

### Answer

## Item no 5.5

### QUESTION NO 5

**By Councillor Burgess for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 22 November 2018**

#### **Question**

What is the current status of the proposal to retrofit Edinburgh's tenements (not only council-owned buildings) with low energy LED stair-lighting?

#### **Answer**



## Item no 5.6

### QUESTION NO 6

**By Councillor Johnston for answer  
by the Leader of the Council  
Committee at a meeting of the  
Council on 22 November 2018**

#### **Question**

Can the Council leader confirm, following his answer at Leader's Questions on 25th October, that none of the project management staff who will be recruited at a cost of £1 million per year (as approved by Full Council on 25th October) will work directly or indirectly on the Tram Extension Project should it be approved in March 2019?

#### **Answer**

## **Item no 5.7**

### **QUESTION NO 7**

**By Councillor Booth for answer by the Convener of the Housing and Economy Committee at a meeting of the Council on 22 November 2018**

#### **Question**

What steps have been taken to ensure that the effects of the implementation of Universal Credit, due to be rolled out on 28th November, cause minimum hardship to those in receipt of this benefit?

#### **Answer**

## Item no 5.8

### QUESTION NO 8

**By Councillor Burgess for answer by  
the Chair of the Edinburgh  
Integration Joint Board at a meeting  
of the Council on 22 November 2018**

**Question** (1) To ask what role the Council has in the future of the Astley Ainslie Hospital site.

**Answer** (1)

**Question** (2) What issues have been discussed with the NHS about the Astley Ainslie site.

**Answer** (2)

**Question** (3) Will the council ensure a Masterplan is developed for the site, including taking account of the asserted rights of way for pedestrians and cyclists through the site.

**Answer** (3)

**Question** (4) How will the local community be involved and consulted about the future of the site.

**Answer** (4)

## Item no 5.9

### QUESTION NO 9

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) How many officials are currently employed in the central team which deals with draft traffic regulation orders (TROs)?

**Answer** (1)

**Question** (2) How many draft TROs are currently with the central Traffic Regulation Order team awaiting publication for consultation, broken down by (a) ward and (b) the month on which the TRO was submitted to that team either from locality officers or the road safety team.

**Answer** (2)

**Question** (3) What is the average turnaround time between draft TROs being submitted by locality officers to the central traffic regulation order team and that team publishing them for consultation?

**Answer** (3)

**Question** (4) What performance targets are in place for the central team dealing with draft TROs?

**Answer** (4)

## Item no 5.10

### QUESTION NO 10

**By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) How many of the roads prioritised for (a) road strengthening, (b) resurfacing and (c) surface treatment in the 2018/19 capital programme have had this work completed so far and what percentage does this represent in terms of the total number of roads prioritised in each case?

**Answer** (1)

**Question** (2) What percentage of roads prioritised for (a) road strengthening, (b) resurfacing and (c) surface treatment in the 2018/19 capital programme are expected to be complete by the end of March 2019?

**Answer** (2)

**Question** (3) How many of the (a) main footways and (b) local footways prioritised for resurfacing in the 2018/19 capital programme have had this work completed and what percentage does this represent in terms of the total number prioritised in each case?

**Answer** (3)

**Question** (4) What percentage of (a) main footways and (b) local footways prioritised for resurfacing in the 2018/19 capital programme are expected to be complete by the end of March 2019?

**Answer** (4)

## Item no 5.11

### QUESTION NO 11

**By Councillor Doggart for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 22 November 2018**

**Question** (1) Has the Convener written to the Scottish Government requesting additional funding for the Lothian Valuation Joint Board in anticipation of the implementation of the Barclay proposals?

**Answer** (1)

**Question** (2) If the Scottish Government provides additional funding to Councils to mitigate the additional costs arising from Barclay implementation, will the Convener ring-fence the additional funding for the Lothian Valuation Joint Board?

**Answer** (2)

## Item no 5.12

### QUESTION NO 12

**By Councillor Doggart for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 22 November 2018**

#### **Question**

Has the Council, or any Council employees, issued communication suggesting who a "Named Person" would be for any specific children?

#### **Answer**

## Item no 5.13

### QUESTION NO 13

**By Councillor Jim Campbell for  
answer by the Convener of the  
Transport and Environment  
Committee at a meeting of the  
Council on 22 November 2018**

Since the 1st October 2018 and the 18th November 2018  
(or the latest date for which data can be gathered), can the  
Convener quantify:

**Question** (1) How many unique references have been issued to residents  
in response to reports of failed waste uplifts

- a) online
- b) by phone
- c) any other way

**Answer** (1)

**Question** (2) How many unique reference are tracked through to the  
completion of a remedial waste uplift?

**Answer** (2)

**Question** (3) What analysis has been done on:

- a) the average response time from a unique reference  
being generated to a remedial waste uplift taking place
- b) the proportion of reported failed uplifts that are  
reported more than once and result in multiple unique  
references being issued

**Answer** (3)

**Question** (4) How many complaints have been recorded relating to  
alleged failures in our waste service?

**Answer** (4)



## Item no 5.14

### QUESTION NO 14

**By Councillor Jim Campbell for  
answer by the Leader of the Council  
at a meeting of the Council on 22  
November 2018**

Councillors have previously been advised that the use of mygovscot to provide a login for our online functions that require such identification was not a matter of free choice for Council, despite the shortcomings of the mygovscot infrastructure provided by the Improvement Service

**Question** (1) Can the Leader confirm if NHS Lothian, one of our Edinburgh Partnership Partners, are making use of mygovscot as the login method for patient eCommunications (eComms) that are presently being rolling out to citizens in Edinburgh?

**Answer** (1)

**Question** (2) Can the Leader shed light on what discussions on the benefits of using a common login, as provided by mygovscot, took place at the Integrated Joint Board, prior to the roll out of eComms?

**Answer** (2)

## Item no 5.15

### QUESTION NO 15

**By Councillor Jim Campbell for  
answer by the Convener of the  
Transport and Environment  
Committee at a meeting of the  
Council on 22 November 2018**

- Question** (1) Following the introduction of the new waste collection rounds at the beginning of October, can the Convener confirm:
- a) That residents of West Harbour Road should have been entitled to expect their waste collection would continue
  - b) The collection days and collection route references for West Harbour Road
  - c) The date of the first report that no waste had been uplifted from West Harbour Road
  - d) The date of the first waste collection was made from West Harbour Road
- Answer** (1)
- Question** (2) What quality assurance process was used to ensure that no streets were omitted when designing the new waste collection routes?
- Answer** (2)

## Item no 5.16

### QUESTION NO 16

**By Councillor Rust for answer by the  
Leader of the Council at a meeting of  
the Council on 22 November 2018**

#### Question

Can the Council Leader please detail all extant working groups/task force/fora as follows:

- Name of Working Group/task force/fora
- Parent Committee
- Political / Other composition
- Duration e.g. Short-term/Fixed Period etc

#### Answer

## Item no 5.17

### QUESTION NO 17

**By Councillor Neil Ross for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 22 November 2018**

**Question** (1) As the Convener will be aware, there have been numerous instances where residents who have paid the Garden Tax have not received their bin sticker.

Can the Convener please explain what are the principal reasons for the non-issue of bin stickers?

**Answer** (1)

**Question** (2) One reason given to residents is that the address on the Council's database is incorrect and problems appear to arise with correcting the address for example if it involves a number and a letter, such as 8C.

Can the Convener confirm that this is correct and, if so, explain what is being done to ensure that the system is amended to resolve this issue so that it will not recur in future, in particular, during the next registration window in February?

**Answer** (2)

## Item no 5.18

### QUESTION NO 18

**By Councillor Corbett for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) In the period 1 October 2017 to 30 September 2018 how many complaints were logged about overflowing communal bins or missed pick-ups of communal bins?

**Answer** (1)

**Question** (2) What systems does the council have in place to collect feedback and review capacity or siting of communal bins where there are consistent overflow problems?

**Answer** (2)

**Question** (3) What plans does the council have to review communal bins?

**Answer** (3)

## Item no 5.19

### QUESTION NO 19

**By Councillor Bridgman for answer  
by the Conveners of the Finance and  
Resources and Transport and  
Environment Committees at a  
meeting of the Council on 22  
November 2018**

With the Consultation for the future of George Street under way, please can the Convenor's confirm the following:

**Question** (1) What was the total income from parking meters and parking tickets on George Street in the last full financial year?

**Answer** (1)

**Question** (2) How many weeks of the year ( or part weeks) was parking:1: fully restricted and 2 partially restricted ( if partially what was the approximate percentage of the street that was not available for parking?

**Answer** (2)

**Question** (3) What is the minimum cost that the Convenor of TEC anticipates for even the simplest changes to be put in place on George Street?

**Answer** (3)

## Item no 5.20

### QUESTION NO 20

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) What is the cost, including both labour and materials, of replacing broken paving slabs on the footway, in each of the last three years, broken down by ward?

**Answer** (1)

**Question** (2) What is the method of assessing whether a broken paving slab needs to be replaced?

**Answer** (2)

## Item no 5.21

### QUESTION NO 21

**By Councillor Booth for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 22 November 2018**

For each of the venues which are owned by the Council and operated on our behalf by Edinburgh Leisure, will the Convener please:

**Question** (1) List the number and type of cycle parking spaces at each venue

**Answer** (1)

**Question** (2) Identify whether a travel plan has been produced for each venue, and if so, list:

- a) the date of that travel plan;
- b) the main recommendations, and
- c) which of the recommendations have been carried out, and which are outstanding

**Answer** (2)



## Item no 5.22

### QUESTION NO 22

**By Councillor Gloyer for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 22 November 2018**

**Question** (1) What assessment was made before the introduction of the garden-waste charge to ensure that Best Value (as identified in the Scottish Public Finance Manual) was achieved?

**Answer** (1)

**Question** (2) What evaluation is being made to ensure that Best Value is still being achieved?

**Answer** (2)

**Question** (3) What are the results of this evaluation to date?

**Answer** (3)

## Item no 5.23

### QUESTION NO 23

**By Councillor Young for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) When will the formal review of the city wide 20mph roll out commence?

**Answer** (1)

**Question** (2) What is the scope and objective of the review, what are the questions to be asked/answered, and what are the expected outcomes/next steps?

**Answer** (2)

**Question** (3) How long is it expected that the review will take and when will the conclusions be shared with councillors and the wider public?

**Answer** (3)

**Question** (4) What are the methods that (a) community councils and (b) the general public can contribute to that review?

**Answer** (4)

## Item no 5.24

### QUESTION NO 24

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) What is the process for removal of a vehicle which is parked in a bay for which it is not designed or approved, for example a City Car Club bay?

**Answer** (1)

**Question** (2) How can members of the public, including Car Club members, request removal of a vehicle parked in a City Car Club bay?

**Answer** (2)

**Question** (3) How many vehicles have been removed from such bays in each of the last 12 months?

**Answer** (3)

## Item no 5.25

### QUESTION NO 25

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) In what circumstances does the council use “cyclists dismount” signs, either on a temporary and permanent basis?

**Answer** (1)

**Question** (2) How many of such signs are currently in place, and does the council have any plans to remove them?

**Answer** (2)

## Item no 5.26

### QUESTION NO 26

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) What action is the council taking to ensure its own staff drive responsibly, stick to the speed limit and respect vulnerable road users while driving as part of their job?

**Answer** (1)

**Question** (2) What action is the council taking to encourage its employees to walk or cycle to work?

**Answer** (2)

## **Item no 5.27**

### **QUESTION NO 27**

**By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

#### **Question**

Given the bringing online of the Millerhill facility could the Convener provide details of where and how the different streams of waste are being treated; food, residual, plastic, card, paper, metal, glass, small electrical and textiles given the significant public concern being expressed about what happens to waste once it is collected?

#### **Answer**

## Item no 5.28

### QUESTION NO 28

**By Councillor Doggart for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

#### **Question**

Will the Convener in her capacity as Chair of Transport for Edinburgh request that tram and bus services in the City of Edinburgh mark the silence on Armistice Day, Remembrance Sunday, and any other official declared silences?

#### **Answer**

## Item no 5.29

### QUESTION NO 29

**By Councillor Whyte for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

Since the change to schedules and routes for the waste collection service which no longer deploys collections on Monday's:

**Question** (1) Can the Convener detail how many teams have been tasked with Monday collections.

**Answer** (1)

**Question** (2) What are the payment rates for working these routes on a Monday?

**Answer** (2)

**Question** (3) What, if any are the additional costs to the Council budget?

**Answer** (3)



## Item no 5.30

### QUESTION NO 30

**By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

In the Post Tram Construction – Review of Traffic Management and Interfaces report to Transport and Environment Committee 18th March 2014 recommendation 3.1.14 was agreed which read “agrees to allow a period of 12 months after commencement of tram passenger operations to monitor traffic movements around the city centre in order to identify emerging issues after this period and that a further report be submitted to Committee which assesses the situation and brings forward proposals as appropriate”; and in the Post Tram City centre Review – West End report of 26th August 2014 noted the recommendation at 1.1.6 “the ongoing monitoring of traffic operations in the broader city centre area in line with the recommendations of the report presented to the Transport and environment Committee on 18 March 2014” which was expected to report in 2015/16 – the only subsequent report that can be found is one relating to the Review of Infrastructure at the West End of Princes street on 5th October 2017 which does not report on the city centre monitoring could the Convenor detail:

**Question** (1) Where the results of the monitoring have been reported and what actions have been proposed as a result of this monitoring?

**Answer**

**Question** (2) If this has not been reported to Committee who took the decision not to continue with this work?

**Answer** (2)

## Item no 5.31

### QUESTION NO 31

**By Councillor Cook for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018**

**Question** (1) How many TROs, TTROs and ETROs have been subject to a delay in the start of their respective legal processes due to the switch to a map based system, (please break down by type)?

**Answer** (1)

**Question** (2) What measures are being undertaken to ensure that staff are now equipped with the resources to tackle any backlog in a timely manner?

**Answer** (2)

## Item no 5.32

### QUESTION NO 32

**By Councillor Whyte for answer by the Leader of the Council at a meeting of the Council on 22 November 2018**

**Question** (1) Given the Council has a policy of formal annual appraisal process (Annual Performance Conversation) for all staff can the Leader outline the appraisal process for Senior Officers?

**Answer** (1)

**Question** (2) Can the Leader indicate when the Chief Executive was last subject to an appraisal process and had performance objectives set?

**Answer** (2)

**Question** (3) Can the Leader inform Council of when this will next take place and indicate how Group Leaders from all political parties on the Council can contribute to the process as has been the case with previous Chief Executives?

**Answer** (3)

## Item no 5.33

### QUESTION NO 33

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 22 November 2018

**Question** (1) 1) What time restrictions does the council impose on noise from construction sites?

**Answer** (1)

**Question** (2) What is the legislative basis for those hours?

**Answer** (2)

**Question** (3) When were those hours last reviewed?

**Answer** (3)

**Question** (4) When was the public last consulted on any changes to those hours?

**Answer** (4)



### ***Remembrance reflections***

Sunday will live long in our memories as an extremely poignant day with people across the length and breadth of Scotland and the United Kingdom paying their respects to mark Remembrance Sunday and 100 years since the signing of the Armistice that led to the end of the First World War.

I was privileged to attend both the Leith Armistice Service and the national service at the Stone of Remembrance outside our City Chambers in tribute to all those who fought and died. Thousands of our citizens attended to show their gratitude and appreciation for these enormous sacrifices by so many courageous men and women.

The Council worked extremely hard with partners to stage one of the city's biggest commemoration programmes in recent history. My thanks to Poppy Scotland, Legion Scotland and everyone across Edinburgh who worked and volunteered their time to make it so special.

### ***Change Strategy – join the debate***

We're nearing the end of the second month of public engagement on developing a four-year strategy to meet the changing demands of our city and its services – my thanks to those of you who have taken the time to submit your views so far.

If not, there's still time to have your say before the consultation closes on 7 December. There are lots of ways to put forward your views whether it's by using our [online planner](#), [online survey](#), social media or speaking with your local councillor. We want to hear from every community in Edinburgh as we not only deal with our budget challenges but deliver inclusive public services across our City.

You can also [book a place on one of our four Budget Group Challenge sessions](#) taking place in communities across the city over the next fortnight. This new approach of face-to-face discussion and debate is a great way to find out about your spending priorities and the feedback will help us shape our plans for the next four years as well as balance our budget for 2019/20.

### ***Ready for winter***

The nights are drawing in and there's a chill in the air – winter is almost upon us. We're well prepared for whatever it has to throw at us, with salt – more than 14,500 tonnes of it – stocked up, gritters, ploughs and mini tractors ready to go and Road Services and volunteer crews on standby 24 hours a day should bad weather strike.

This year we'll benefit from new technology too, thanks to a digital 'thermal map' of the city's routes created using data from previous winters, helping us to better direct gritting resources. This, along with recently-installed telematics devices allowing teams to respond more quickly to the public, will help improve the efficiency of the service during cold snaps.

We also rely on YOU to help us by looking out for one another. As we saw earlier this year, communities rallied to check in on neighbours, clear snow from pathways and grit local routes, helping to keep Edinburgh moving. I'd encourage you to [check out our winter weather web pages](#) for advice.

### ***Christmas cheer***

Staying on the wintry theme, the Mound tree is up, the markets are built and Edinburgh's Christmas is now open with [Light Night](#) taking place on Sunday.

The latest figures released by Underbelly this week show local people are enjoying what Christmas has to offer. Over 142,300 tickets were snapped up last year by residents with their 20% discount, and 69% said Edinburgh's Christmas offering was the main or only reason they came into the city centre that day.

The same research also highlights how important the event really is to our local economy, injecting the city with a Christmas bonus of £113m last winter, or the equivalent of 2,260 FTE jobs.

Of course, as more and more people come to experience these events, from Edinburgh and beyond, we need to continue to monitor the impact Edinburgh's Christmas and other festivals have on our infrastructure. We're always looking to strike a better balance, which is why a report considering the options and strategies to better manage our festival city will be discussed at Thursday's Council meeting.

## ***People friendly plans***

Earlier this month we revealed the draft concept designs for George Street and the New Town, which we hope will result in a more people-friendly future for this historic part of the city.

These bold proposals have become a real talking point in the city – artist's impressions of a tree-lined George Street, widened pavements, two-way cycle lanes and space to sit and soak up the atmosphere really are a striking contrast to the existing layout. Ultimately, our aim is to create a safer, more welcoming and relaxing environment worthy of Edinburgh's status as a major European capital, and [we want to know what you think of this vision](#).

This progress is part of a wider policy. And my thanks to the 5,000+ people who responded to our city centre transformation consultation [Edinburgh: connecting our city, transforming our places](#). We're now working through the feedback on our recommendations to create a healthier, more active and connected city and will report back next year.

## ***Edinburgh by Numbers***

The 12<sup>th</sup> annual [Edinburgh By Numbers](#) has just been published and, once again, it highlights that our city is prosperous, growing and competitive.

Not only are our economic and business indicators some of the strongest outside of London – in some cases better – our environmental credentials remain strong too. Average wages remain attractive as do opportunities for higher education and, unsurprisingly, our visitor economy is stronger than ever.

Of course, with this continuous success and growing population comes added pressure on our infrastructure and we are clear on our responsibility to respond to and manage this level of growth in terms of providing housing, transport and other frontline services – while also seeking further powers to raise additional revenues through a potential tourist tax.

## ***Our vision for Granton Waterfront***

Our ambitious [plans to transform Granton Waterfront](#) into a vibrant, well-connected, new city quarter with around 4,000 new homes, services, retail and high-quality public realm are taking shape.

This 15-year regeneration project is about so much more than just building new homes – important as that is – and we recently agreed to sign a Memorandum of Understanding (MOU) alongside Edinburgh College, National Galleries Scotland, Scottish Futures Trust, Scottish Government and National Museums Scotland to strengthen collaborative working with key public sector partners who have an interest in the area.

Following our first (very well-attended) public drop-in event last week, there will be further events in January and March and we're also asking people for their views online until 22 November. Comments will be fed into the high-level masterplan over the next six months and presented to the Planning Committee in the spring.

## ***Saughton Park re-energised***

The fantastic Saughton Park restoration project has received a further boost – this time in the form of almost £500,000 worth of funding from the Scottish Power Energy Networks Green Economy Fund, which will help build a mini hydro-electric scheme on the Water of Leith.

This innovative system will generate electricity for the park's new and refurbished buildings, including a café and community venue, as well as park lighting, and will not only save on energy costs but will lower carbon emissions by providing a fully-integrated renewable energy solution.

Since its inception, Saughton Park's restoration has benefited from the dedication of its project team, the Friends of Saughton Park and other partners, who have sought funding, engaged with the community and contributed to designs. Now, thanks to their hard work, we will not only be able to see this historic park upgraded and restored to its former glory when it is fully reopened next year, but can also be assured of its long-term energy efficiency through this state-of-the-art scheme.

## ***An even bigger Sleep-Out***

After its phenomenal success last year, raising a staggering £4m for homelessness in one night, the Council is supporting the return of Social Bite's 'Sleep in the Park' on 8 December. Amy Macdonald and KT Tunstall will be flying to four cities in one night with Lulu headlining the Capital's event in Princes Street Gardens.

Homelessness remains a key priority for us in the Council but it takes a citywide commitment to really support those at risk and, by working together with partner agencies and charities such as Social Bite, we can make an even bigger difference. For further information and to sign up, visit the [Social Bite](#) website.

## ***Get involved***

Keep up to date with all Council news via our [news section online](#). You can watch live Council and committee meetings via our [webcast](#) service and join the debate on Twitter using #edinwebcast. If you wish to unsubscribe, please [email](#) us.

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10.00 am, Thursday, 22 November 2018

## Edinburgh Partnership Review and Consultation of Governance Arrangements

Item number	8.1
Report number	
Executive/routine	
Wards	All
Council Commitments	

### Executive Summary

---

The Edinburgh Partnership, as the community planning partnership for the city, has been carrying out a review and consultation of its governance arrangements.

The purpose was to establish a new governance framework, at all spatial levels in the city, that provides clarity of purpose, clear lines of accountability and facilitates the delivery of joint action to achieve the Edinburgh Partnership's ambitions.

This report sets out the governance model agreed by the Edinburgh Partnership at its meeting on 30 October 2018 for formal approval by the Council, together with summary details of the next steps in establishing the framework.

## Edinburgh Partnership Review and Consultation of Governance Arrangements

### 1. Recommendations

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- 1.1 To approve the Edinburgh Partnership's governance model;
- 1.2 To note the next steps in establishing the framework which is planned to be in place by April 2019.

### 2. Background

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- 2.1 The Edinburgh Partnership is the community planning partnership for Edinburgh and brings together public agencies, the third and private sectors, to improve outcomes for residents in the city.
- 2.2 The Edinburgh Partnership, at its meeting on 7 December 2017, agreed to carry out a review and consultation of community planning governance arrangements. This decision was informed by a proposal from the City of Edinburgh Council which identified the opportunity to enhance governance arrangements in the city.
- 2.3 A Project Board was established to set out the scope and timescale for the programme of work. This encompassed all community planning arrangements in the city and involved two phases, an initial review followed by a formal consultation which ran from 16 July to 9 September 2018.
- 2.4 The findings from the review and consultation, informed the development of proposals for the new arrangements which were initially considered by the Edinburgh Partnership at its meeting on 24 September 2018. This discussion informed the final proposals for the model, which were agreed by the Edinburgh Partnership on 30 October 2018.
- 2.5 The work programme has been subject to regular progress reporting to Council including reports to the Culture and Communities Committee, Locality Committees and Corporate Policy and Strategy Committee. Feedback from this, together with elected member engagement as part of the review and consultation processes, have informed the final model presented to Council for approval.

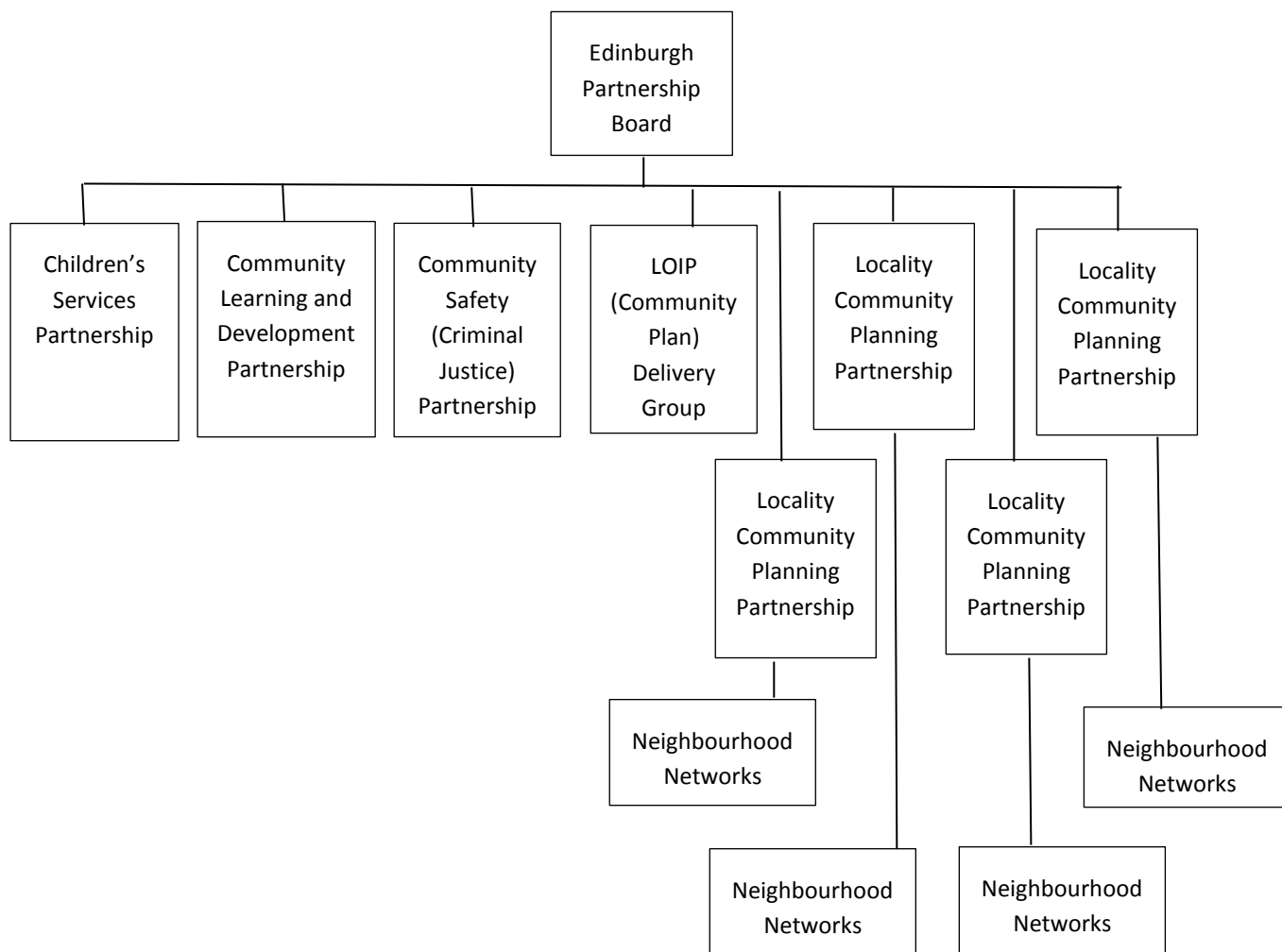


### 3. Main report

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- 3.1 The Edinburgh Partnership Board recognised that existing community planning arrangements in the city, having evolved over time, are complex with the model comprising three levels: city, locality, and neighbourhood. The Board identified that there was an opportunity to simplify these arrangements and to create effective governance and accountability arrangements to facilitate the delivery of the new community plan and four locality improvement plans. To deliver on these commitments the new model needs to be:
- 3.1.1 streamlined;
  - 3.1.2 provide a shared understanding and clarity of purpose;
  - 3.1.3 provide greater accountability and transparency; and
  - 3.1.4 strengthen the approach to partnership working and community influence and participation.
- 3.2 Findings from the review and consultation phases of the work highlighted the complexity of the task with varying stakeholder views expressed on how best to achieve the Edinburgh Partnership's ambitions. In considering the initial proposals at its meeting on 24 September 2018, the Edinburgh Partnership acknowledged this complexity. Further work was requested in relation to proposals for the strategic and neighbourhood arrangements, and specifically to:
- 3.2.1 ensure alignment at a strategic level with the community plan and other statutory requirements; and
  - 3.2.2 clarify and address the need for arrangements at a neighbourhood level to be consistent, understandable, and workable for partners whilst having the flexibility to meet community needs.
- 3.3 The agreed model, as set out below, is designed to meet the aims of the review and consultation process, together with the statutory requirements placed on community planning partnerships and public bodies as set out in the Community Empowerment (Scotland) Act 2015.

## Edinburgh Partnership Governance Model



### Edinburgh Partnership Board

- 3.4 Under the agreed model, the membership and remit of the Board will be refreshed. The membership will take account of the public bodies which are subject to community planning duties, whilst recognising that there is no requirement that they all must sit on the Board. For the Board to be effective, it will require to:
- 3.4.1 comprise senior decision makers, based on a mix of executive and non-executive members;
  - 3.4.2 recognise those partners that significantly contribute to the delivery of the community plan, locality improvement plans, and other statutory plan requirements;
  - 3.4.3 address the role and relationship to partner governance arrangements;
  - 3.4.4 achieve a balance between the size of membership, appropriate representation from public bodies and discharging of statutory duties.

- 3.5 The remit will provide a basis for determining the membership. The core element of this will be the provision of strategic leadership by developing a joint vision and outcomes to improve the quality of life and tackle inequality as set out in the local outcome improvement plan (community plan) and locality improvement plans. The Edinburgh Partnership Board has agreed to hold a workshop to consider the remit, membership, and nomination process in further detail.

### **Strategic/city level**

- 3.6 The model will comprise four partnerships, reduced from the current 11 partnership and advisory groups, at a strategic level as summarised below.

3.6.1 LOIP (Community Plan) Delivery Group – This new group will be accountable to the Edinburgh Partnership Board in respect of leading, delivering and progress of the community plan. The remit will include advising on, and accountability for, resource alignment and ensuring communities are engaged in the planning and delivery of the Partnership's priorities. The group will have flexibility to put in place operational partnership working arrangements to ensure delivery of the community plan. The membership is still to be determined and there is potential through this to ensure linkages between the strategic and locality levels.

3.6.2 Children's Services, Community Safety and Community Learning and Development Partnerships – These are existing partnerships within the current arrangements. Each has responsibility for the development and delivery of a plan which the Edinburgh Partnership has a level of legal oversight of.

- 3.7 All four partnerships will be directly accountable to the Edinburgh Partnership Board. The specific remits and membership will be subject to further consideration, with this to inform the final governance framework.

### **Locality/neighbourhood level**

- 3.8 This was the most complex aspect of the review and consultation. The agreed model seeks to address the Edinburgh Partnership's aim to simplify the arrangements whilst ensuring communities can meaningfully influence and participate in the governance of community planning. The model provides for partnership arrangements at locality and neighbourhood levels as summarised below.

3.8.1 Locality Community Planning Partnerships – Four locality community planning partnerships will be established which will be accountable to the Edinburgh Partnership in respect of leading, delivering and progress on the locality improvement plan. The membership will comprise Edinburgh Partnership members with an appropriate level of delegated responsibility at a locality level to ensure the delivery of the locality improvement plan. This could include a mix of executive and non-executive members, with the respective roles needing to be clearly defined, recognising the regulatory limitations of the different types of member.

- 3.8.2 Neighbourhood Networks – The neighbourhood networks foundation will be based around the existing Neighbourhood Partnership boundaries with this subject to local consideration and agreement of the Edinburgh Partnership Board. The role of the networks will be to identify the priorities and outcomes for community planning through building effective and meaningful community participation. To be effective, the membership of the networks will need to be inclusive and open to all community bodies in the area. Whilst a formal representative role between the network and locality community planning partnership could be adopted to ensure appropriate linkage, this should not detract from the networks having flexible and tailored operating models.
- 3.8.3 Neighbourhood Partnerships will continue in their current format whilst the membership, boundaries and remit of the new neighbourhood networks is considered. This work will aim to build on the successes of the Neighbourhood Partnerships while considering areas for improvement taking on board feedback from the review.
- 3.9 The remit and membership of the locality community planning partnerships and neighbourhood networks will be developed with partners as part of the stakeholder engagement process at a local level. To ensure consistency across the city these will be subject to the agreement of the Edinburgh Partnership Board as part of its governance framework.

### **Next Steps**

- 3.10 In agreeing the governance model, the Edinburgh Partnership identified that further work is required. This will include communication of the outcome of the review and consultation processes to participants and the production of the governance framework, including proposals for the remits and memberships. This will comprise a further programme of engagement with stakeholders involved in the current arrangements, including Neighbourhood Partnerships, during November 2018 to January 2019.
- 3.11 Neighbourhood Partnerships are also advisory committees of the Council and the Council will consider its approach to locality and neighbourhood working when it reviews Locality Committees in February 2019.
- 3.12 Resourcing for the new arrangements will also need to be agreed, recognising the requirement on public bodies to support the facilitation of community planning. The Edinburgh Partnership Board commissioned a paper to detail how this resourcing responsibility can be appropriately costed and more effectively shared by members.
- 3.13 The Edinburgh Partnership Board has also agreed to develop a communications plan and community participation strategy to support effective partnership working across the city.
- 3.14 It is proposed that the final governance framework and resource assessment will be presented for the agreement of the Edinburgh Partnership Board by March 2019, allowing for the new arrangements to be operational from April 2019.

#### **4. Measures of success**

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- 4.1 The establishment of new governance and partnership working arrangements.

#### **5. Financial impact**

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- 5.1 Delivery costs for the implementation of the review and consultation programme will be met from within existing resources with partners being expected to contribute. The operational costs of the partnership and the infrastructure across the city supporting community empowerment will be subject to a resource assessment for consideration by the Edinburgh Partnership Board.

#### **6. Risk, policy, compliance, and governance impact**

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- 6.1 The key risks associated with the programme of work relate to stakeholder involvement and expectations. These will be managed through taking a collaborative approach.

#### **7. Equalities impact**

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- 7.1 Community planning activity contributes to the delivery of the Equality Act 2010 general duties of advancing equality of opportunity and fostering good relations.
- 7.2 An Integrated Impact Assessment has been carried out as part of the development process.

#### **8. Sustainability impact**

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- 8.1 There are no adverse impacts arising from this report.

#### **9. Consultation and engagement**

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- 9.1 The work has been a collaborative process involving community planning stakeholders in the city. The governance and partnership working consultation has been carried out in accordance with the Council's agreed consultation framework. The framework is based on established best practice from across the UK and was developed with specialist advice and support from the Consultation Institute. Activity is also informed by the National Standards for Community Engagement.

## 10. Background reading/external references

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10.1 None

### **Andrew Kerr**

Chief Executive

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## 11. Appendices

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None.

# The City of Edinburgh Council

10am, Thursday, 22 November 2018

## Expansion of Webcasting

<b>Item number</b>	8.2
<b>Executive/routine</b>	
<b>Wards</b>	All
<b>Council Commitments</b>	None

### Executive Summary

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The Council agreed on 3 May 2018 to offer support and facilities to the Pensions Committee, Licensing Board and Edinburgh Integration Joint Board to enable webcasting for each body should they choose to do so. As requested, this report provides a six-month update outlining the response of each body.

## Expansion of Webcasting

### 1. Recommendations

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- 1.1 To note the update.

### 2. Background

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- 2.1 On 15 March 2018, Council approved a motion by Councillor Miller recognising the benefits of webcasting and noting that some meetings were held in public but were not webcast. The motion also asked for a report looking at the feasibility, benefits and costs of introducing webcasting for public meetings, including but not limited to the Edinburgh Integration Joint Board (EIJB), Licensing Board and the Pensions Committee.
- 2.2 A report was submitted to Council on 3 May 2018 outlining the associated costs of expanding webcasting and seeking approval to offer the use of webcasting facilities to the Pensions Committee, Licensing Board and the EIJB. Council agreed to offer the facilities and support to enable webcasting for each body should they choose to do so.

### 3. Main report

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#### **Pensions Committee**

- 3.1 A report was considered by the Pensions Committee on 26 September 2018 outlining advantages and disadvantages of webcasting. The Committee concluded that the benefits of its existing format outweighed the advantages of introducing webcasting. Concerns were raised that participation, challenge and the ability to discuss sensitive matters in an open and transparent way would be hindered.
- 3.2 The Pensions Committee therefore agreed that it would not webcast meetings as it considered its current practices, including the involvement of the Pension Board, to be open and transparent and relevant for the pension fund's stakeholders.

#### **Licensing Board**

- 3.3 On 28 May 2018 the Licensing Board discussed the possibility of webcasting meetings and the practicalities of doing so. It was agreed in principle to webcast meetings.



- 3.4 The Licensing Board is currently in the process of updating its statement of Licensing Policy. A report providing further information on webcasting has been scheduled for the conclusion of this process. This is expected to be in November 2018.

#### **Edinburgh Integration Joint Board**

- 3.5 On 13 May 2018 the Joint Board agreed a one-year webcasting pilot.
- 3.6 Bespoke webcast training was offered to all board members and an interactive session took place in advance of the go-live date.
- 3.7 The first meeting to be webcast was on 28 September 2018. There were 48 live viewers and have been 150 archive views to date. This was the first live webcast of an Integration Joint Board meeting in Scotland.
- 3.8 Joint Board meetings will continue to be webcast, and a summary of the year-long pilot presented to its members in Autumn 2019.

#### **Other meetings and webcasting development**

- 3.9 The Council continues to webcast the majority of its committee meetings and has recently entered into a new two-year contract for the provision of this service with the option to extend for a further two years. This upgrade includes high definition cameras and enhanced slide capability and took place during the October 2018 political recess. The new contractual arrangement allows for additional flexibility should additional services and hours be required.
- 3.10 The first meeting of the Edinburgh South East of Scotland City Region Deal Joint Committee was webcast on 2 November 2018 utilising the Council's system. Future meetings will continue to be webcast.

## **4. Measures of success**

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- 4.1 To encourage open and transparent discussion and decision making.

## **5. Financial impact**

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- 5.1 Based on the frequency and length of meetings, approximately £1200 each per annum for Edinburgh Integration Joint Board and Licensing Board is expected in additional contract charges.
- 5.2 Additional officer resource costs have also been incurred to provide webcasting support. This has been contained within existing budgets.

## 6. Risk, policy, compliance and governance impact

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- 6.1 Any risk to the extension of webcasting particular meetings should be considered by the relevant board/committee as set out in the report.

## 7. Equalities impact

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- 7.1 Webcasting meetings allows a greater ability for the public to view meetings.

## 8. Sustainability impact

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- 8.1 There are no sustainability impacts as a result of this report. Webcasting may reduce travel as people can view the meetings at their convenience.

## 9. Consultation and engagement

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- 9.1 Bodies in question were consulted by way of a committee/board report and discussion to determine the appropriateness of webcasting.
- 9.2 Training and guidance is made available for all members of bodies to be webcast by the Council's Governance and Committee Services Team in partnership with Facilities Management.

## 10. Background reading/external references

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- 10.1 The City of Edinburgh Council 3 May 2018 – [Webcasting of Council Meetings](#)
- 10.2 Pensions Committee 26 September 2018 - [Webcasting](#)

### **Andrew Kerr**

Chief Executive

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## 11. Appendices

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10.00am, Thursday 22 November 2018

## Managing Our Festival City – referral from the Culture and Communities Committee

Item number	8.3
Report number	
Executive/routine	Executive
Wards	City Centre
Council Commitments	<a href="#">46</a>

### Executive Summary

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On 13 November 2018 the Culture and Communities Committee considered a report by the Executive Director of Place which set out issues of public concern which were raised during the summer festival 2018 and proposed changes for future years. The report is now referred to the City of Edinburgh Council for decision.

# Terms of Referral

## Managing Our Festival City – referral from the Culture and Communities Committee

### 1. Terms of Referral

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- 1.1 On 13 November 2018 the Culture and Communities Committee considered a report by the Executive Director of Place which set out issues of public concern which were raised during the summer festival 2018 and proposed changes for future years.
- 1.2 An addendum by the Green Group, moved by Councillor Staniforth, seconded by Councillor Rae, proposed the addition of the following text at the end of recommendation 1.3: “and agrees this report will be presented to Transport and Environment Committee before the end of February 2019, and will identify the resources needed to deliver these proposals, and will outline how the proposals complement, and closely align with, initial plans for City Centre Transformation.”

#### **Decision**

- 1.3 To refer the matter to Council for decision.

### 2. For Decision/Action

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- 2.1 The Council is asked to consider the recommendations in section 1 of the report by the Executive Director of Place, and also the proposed addendum by the Green Group.

### Background reading/external references

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Culture and Communities Committee, 13 November 2018

#### **Laurence Rockey**

Head of Strategy and Communications

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### 3. Appendices

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Appendix 1 – Report by the Executive Director of Place

# Culture and Communities Committee

10.00am, Tuesday, 13 November 2018

## Managing Our Festival City

Item number

Report number

Executive/routine

Wards

City Centre

Council Commitments

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### Executive Summary

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This report sets out the issues of public concern which were raised during the summer festival 2018 and proposes changes for future years.

The headline issues of resident and business concern were:

- Whether more space is needed for safe circulation of pedestrians by reducing road space at key locations in the Old Town;
- Issues associated with the summer concerts in the West Princes Street Gardens;
- Whether proactive steps were required to encourage the spread of activity during summer into the New Town and beyond;
- The need for a more coherent approach to the promotion of festival activities across the city; and
- Addressing vehicle and pedestrian conflict, including at the junction of the High Street and Cockburn Street.

These proposals will require engagement with a wide range of stakeholders, and detailed development.

The annual 'Managing our Festival City' scorecard will be reported to Culture and Communities Committee in January 2019, and the accompanying report will provide a more detailed assessment of specific liveability issues from the 2018 summer festival period.

## Managing our Festival City

### 1. Recommendations

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- 1.1 Culture and Communities Committee is asked to:
  - 1.1.1 Note the initial feedback received on the summer festival in 2018 and the issues raised;
  - 1.1.2 Note a summer-specific operational plan for the city centre is proposed for future summer festivals;
  - 1.1.3 Note that proposals for appropriate temporary limits, management or prohibition of vehicle traffic at key periods of the day will be developed by officers in consultation with key stakeholders. Proposals will then be presented to Transport and Environment Committee;
  - 1.1.4 Note the need to enhance the attractiveness and appeal of George Street for festival activities and footfall;
  - 1.1.5 Agree that officers should develop a new agreement for free event space on the High Street, as outlined in paragraph 3.13
  - 1.1.6 Discharge the motion from Governance Risk and Best Value Committee in August (as outlined in paragraph 2.3);
  - 1.1.7 Agree that the Summer Sessions concert series in West Princes Street Gardens will continue in 2019, subject to approval from the Executive Director of Place in consultation with the Convener and Vice Convener of Culture and Communities and of Transport and Environment on the final details and design of an improved public safety and access solution. This solution should be developed as early as possible;
  - 1.1.8 Note that a Coach Parking Strategy for the city is being developed and that a plan specifically for the summer period will also be developed concurrently; and
  - 1.1.9 Note that a more coordinated approach will be taken in support of the presentation of the city during the summer festivals, with a review of festival advertising and city dressing.

## 2. Background

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- 2.1 At Culture and Communities Committee in January 2018, the [Managing our Festival City Report](#) was approved, with an amendment to the third recommendation, as follows:
- “To agree to continue to work with citizens, relevant services, partners and ward councillors to further develop an annual combined Festival City performance scorecard and Festivals highlight report, including values, status/trend benchmarks and management actions and to investigate the feasibility of establishing a citizens’ panel to consider these issues.”
- 2.2 This action is still under development and will be discharged in an annual follow up in January to the original Managing our Festival City report and scorecard.
- 2.3 At the 28 August 2018 Governance, Risk and Best Value Committee, an amendment by Councillor Mowat, was adjusted and agreed as follows:
- “Committee recognises the concern expressed by many in Edinburgh regarding the hoardings that appeared around Princes Street Gardens to facilitate the Summer Sessions events which changed a public space into a private space during the busiest time of the year reducing amenity for residents and visitors to the city and in order to better understand how this happened requests that the forthcoming report on ‘Managing the Festival City’ to the Culture and Communities Committee in November 2018 covering:
- 2.3.1 The process followed to let the contract to hold the event and how the event was approved.
- 2.3.2 The process followed to agree the use of the hoardings including advice taken and who made the final decision.”

## 3. Main report

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- 3.1 The overarching priorities for the city during the busy summer festival period are:
- 3.1.1 ensuring that residents can easily continue to go about their daily business;
- 3.1.2 ensuring the safety of the public at all times; and
- 3.1.3 ensuring that the festival period offers something for everyone (for all ages and backgrounds).
- 3.2 Both East and West Princes Street Gardens are utilised for summer and winter festival activities as well as other events outwith these periods.

- 3.3 Edinburgh during the summer festival period is a busy, noisy, and often crowded place. Whilst this is clearly part of the festival experience, it is now widely acknowledged that the experience of Edinburgh during the summer festival time could be significantly improved, for residents and for visitors. A more coordinated set of measures is now required to respond to the demands of managing our Festival City.
- 3.4 Feedback has been received from key services, festivals, operators, and stakeholders and the following challenges have been identified:
- 3.4.1 Making it easier for residents to go about their daily business;
  - 3.4.2 Ensuring the festival city has something for everyone, for all ages and backgrounds;
  - 3.4.3 Addressing pavement crowding, safety and access issues, particularly in the Old Town area;
  - 3.4.4 Ensuring a greater spread of audiences and participants by identifying focal areas for festival locations across the city;
  - 3.4.5 Improving the New Town appeal as a festival / summer offer;
  - 3.4.6 Addressing public concern over the use of and access to West Princes Street Gardens for festival activity, including the need for detailed discussion prior to agreeing future use;
  - 3.4.7 Improving the look and feel of the city through more coherent presentation, publicity points and signposting that is specific to the summer period; and
  - 3.4.8 Managing the impact of numbers of bus services and coach based tours in the World Heritage site area.
- 3.5 It is important to recognise that the approach being proposed is to enhance the experience of the summer festivals for residents, businesses and visitors.

#### **Addressing Old Town pavement crowding, safety and access**

- 3.6 Ensuring the safe movement of both residents and visitors to the city during the peak summer season is becoming a growing issue in terms of maintaining public safety. As the numbers of pedestrians increases, there is a growing tendency for pedestrians to spill onto roadways and in doing so increasing the potential for conflict with vehicles and accidents.
- 3.7 Three key hubs of Fringe festival activity are concentrated in and around the Old Town: Bristo/George Square; the Pleasance; and the High Street. Pavement congestion in 2018 resulting in observed overspill into road traffic. Appendix 1 shows some images taken by Environmental Wardens during the peak periods at locations throughout the Old Town. These show pavement congestion, overspill into road ways and traffic



and the impacts for access and ease of movement for those with mobility disability or sensory impairments.

- 3.8 Pavement crowding in 2018 was compounded by an apparent rise in 'on street' tour activities (including licenced and unlicensed walking and disco tours).
- 3.9 The greatest pressure is evident on the High Street from North Bridge to St Mary's Street, at the top of Blair Street, on Victoria Street, and on the Lawnmarket and the Cowgate from noon until midnight.
- 3.10 At evening-times around 9pm, Police Scotland noted the junction of Lawnmarket, George IV Bridge and High Street were densely crowded with pedestrians, directly linked to flows of Tattoo audiences between the early and later shows.
- 3.11 It is considered that, to improve pedestrian safety, more 'pavement' space is required. To address this, it is proposed that appropriate temporary limits, management or prohibition of vehicle traffic at key periods of the day will be developed. This will improve the safety of people in these streets and improve access for those who struggle to move through the very crowded pavements. This issue will also be considered within Connecting our city, transforming our places activity which is currently underway.
- 3.12 However, the proposal requires early, initial engagement with a wide range of stakeholders, before detailed planning is developed in liaison with Police Scotland. Adequate planning and development will require the establishment of a dedicated resource and team. The detail of these proposals will be the subject of a further report to Transport and Environment Committee.

### **High Street and Cockburn Street**

- 3.13 The area of High Street at the top of Cockburn Street and on Cockburn Street itself continues to present a slightly separate set of issues that are closely related to the High Street Fringe Event. As reported in the Managing the Festival City report in January 2018, a trial 'lane reduction' on the High Street into Cockburn Street in 2017 did not sufficiently address the conflicts between pedestrians and vehicles previously.
- 3.14 In 2018, a temporary part day road closure was introduced, with stewarding, as a condition of the licence for Street Trading at the junction with Hunter Square. This reduced pedestrian and vehicle conflicts, but created noise and crowd issues for nearby businesses in Cockburn Street beyond the 'closed' area. These were not anticipated and therefore no management arrangements were in place.

- 3.15 As also reported in January, the Fringe's extremely popular High Street Event offers free entertainment to all. It is delivered on the basis of an ongoing agreement between the Council and the Fringe to use the street.
- 3.16 The scale of attendees has continued to increase and it is proposed to review this agreement to ensure the event space is sufficient for the number of attendees. In consultation with key stakeholders, businesses, community groups, elected members and licence holders it is proposed to consider extending the space from the High Street down to North Bridge, including Hunter Square. Management of this space could also be extended to areas beyond the designated event space to ensure safety at all entrance and exit points. This would help to reduce the intense pressure and improve access for people with mobility and sensory impairments using the streets.
- 3.17 These proposals will be developed in accordance with the Public Spaces Protocol.
- 3.18 Creating more pedestrian space in the right locations will improve the experience of the streets during the busiest hours for those who live and work here, as well as for those who visit, and planning will ensure that essential access is provided for residents and businesses.

### **New Town**

- 3.19 The second year of the book festival extending into George Street has been successful for the Festival, yet year-round businesses have reported a dip in footfall in the New Town in 2018, and this is presented in the [Essential Trends](#) monitoring.
- 3.20 There is a real need to provide a high-quality summer festival offering on and around George Street in a way that better meets the needs of residents, local businesses and operators in the area, and to drive and retain footfall in the area. A successful New Town festival offer will help in the wider dispersal of crowds across the city, as well as supporting businesses in this area.
- 3.21 The maintenance of live traffic in one direction, on George Street between Frederick and Hanover Streets, limits what can safely be provided on street.
- 3.22 With the exception of maintaining continuous cycling in each direction, and allowing for loading and emergency access, it is proposed that vehicles be fully removed from blocks between Charlotte Square to Hanover Street to facilitate a much higher quality of on street offering, with much better visual links and pedestrian permeability across the street, on each block. This proposal requires development and delivery in partnership with Essential Edinburgh, to ensure appropriate business involvement. Planned increases towards lost parking revenue will be

applied. Proposals developed will still adhere to the Public Spaces Protocol.

- 3.23 As noted, the proposals above, to increase pedestrian safety in our city are primarily achieved through changes to vehicle access in key streets. The proposals are consistent with longer-term aspirations to create a healthy, accessible and safe city centre.

### **West Princes Street Gardens**

- 3.24 In August 2018 the 'Edinburgh Summer Sessions' promoted by DF Concerts Ltd, featured six high profile acts (including Tom Jones, Bastille, Rag'n'Bone Man, Paloma Faith and Kasabian). Whilst there are clear benefits for the city and residents from the summer concerts, lessons have been learnt which will help the city to provide a valuable and complementary offer within a key public space, for residents and visitors.
- 3.25 Over 27,000 tickets were sold, with 39.94% to Edinburgh residents. 12.26% of the tickets sold were to Glasgow residents while a further 36.10% were from elsewhere in Scotland. The remaining tickets were purchased by visitors to Scotland.
- 3.26 Learning from other cities shows that outdoor concerts are important in helping to share the city in the height of summer with a diverse range of residents. The offer of high quality popular music and a range of acts ensures there is appeal for a wider audience and demographic during summer, and compliments other activity associated with the festivals taking place at the same time (the Edinburgh International Festival contemporary music series in the Leith Theatre complex).
- 3.27 Committee may recall the closure of the Picture House in December 2013 impacted significantly on the city's ability to host contemporary live music.
- 3.28 In view of this, when DF concerts brought forward a Summer Sessions proposal in September 2017, officers began discussions with them on the practical arrangements. The proposal was considered as a single event, in line with how the Council deals with the other festivals taking place around that time (e.g. Jazz Festival). Following these discussions and following a briefing of the Conveners of Culture and Communities and Transport and Environment, the decision to progress the 'Summer Sessions' was made by the Executive Director of Place, under delegated authority.
- 3.29 Event planning was progressed through a series of Event Planning and Operations Group (EPOG) meetings, chaired by the Council but involving the operator and key emergency and public services.

- 3.30 Through the EPOG and following discussions with Lothian Buses, Council officers and Police Scotland, it was considered that screening arrangements would be required to manage any potential safety issues. It is clear that there is a need to identify a much more appropriate screening and barrier solution than was used this year to protect key views of the Castle and maximise public access to the Gardens for general use, and all practicable options will be investigated.
- 3.31 The benefits of hosting music events such as the summer sessions has benefits for the city, for residents and for local visitors. Council Officers believe an improved solution can be found to address the issues experienced this year - providing a shorter limitation on access, redefining the event space to impact less on grassed areas, and installing appropriate screening which would be used at live event times only. The solutions would form part of the ongoing EPOG meetings but will not compromise the secure the 'public safety' first approach.
- 3.32 Committee is asked to agree, subject to suitable solutions as outlined in paragraph 3.26 and agreement on the final details and design being approved by the Executive Director of Place in consultation with the Convener and Vice Convener of Culture and Communities and of Transport and Environment Committee, to discussions for a summer sessions 2019 programme being progressed.

### **Presenting the city**

- 3.33 Whilst the wayfinding system being planned for the city will assist with year-round orientation, the city lacks a summer festival 'display' to showcase the festival city and help orient people walking between key hub areas.
- 3.34 Setting up a system of improved sign posting will help to promote the wider Festival City offer, including the newer, out-of-centre festival hubs across the city. A city-wide branding approach that promotes all summer festivals would help welcome visitors and highlight other cultural attractions.
- 3.35 Feedback from stakeholders, including local residents, has highlighted that the presentation of festival advertising posters can do more to benefit the city centre's overall appearance. Proliferation of unofficial posters that spring up alongside official sites can impact on the environmental quality of some areas, and this is particularly the case around the Southside corridor, as noted at the Transport and Environment Committee on 4 October 2018.

- 3.36 The procurement of the festival advertising contract is underway, and this provides an immediate opportunity to review these issues and the management of poster sites and adjacent areas, and identify any opportunities to link with city branding. An update will be provided at the January Culture and Communities Committee.
- 3.37 Council officers will also work closely with the Fringe Society on the management of flyposting throughout the festival period.

### **Bus and Coach Tour Congestion**

- 3.38 Non-local bus and coach services contribute to road congestion within Edinburgh's World Heritage site and impact on effective public transport services. The [Public Transport Priority Action Plan](#) report considered by Transport and Environment Committee on 9 August 2018 expanded on these issues. Officers are now developing comprehensive coach parking strategy for the city.
- 3.39 However it is proposed that an additional bus and coach management plan is also required for the city centre / world heritage site area specifically for the summer period.
- 3.40 This will be developed alongside the strategy and will involve industry consultation and engagement throughout to ensure that this will be successfully developed and implemented. This will be presented to Transport and Environment Committee for approval when complete.

### **Operational Plan**

- 3.41 It is proposed that an operational plan for the city centre will be developed, focused on the summer period. This plan will take account of all aspects of city operations and performance, including those outlined above.
- 3.42 A project team, bringing together officers from across the range of Council services, will be established to develop the plan and then to take forward implementation.
- 3.43 This plan will inform a wider process of consultation around extending the period of tourist footfall outwith the peak summer festival period, to reduce crowding and extend the financial benefits throughout the year. This will take place in tandem with plans to extend footfall to areas beyond the Old Town and University.

## **4. Measures of success**

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- 4.1 Edinburgh maintains its reputation as a world class festival city.

## **5. Financial impact**

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- 5.1 There are no financial impacts directly arising from this report.
- 5.2 As the proposed actions are developed for implementation, the financial impacts will be assessed and will be included in future reports as appropriate.

## **6. Risk, policy, compliance and governance impact**

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- 6.1 As part of the operational plan development, a risk register will be prepared and all compliance and governance impacts will be considered.

## **7. Equalities impact**

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- 7.1 Overall engagement in cultural activity amongst adults living in Edinburgh has increased over the previous six years, with a 10% increase in residents attending any of the Edinburgh Festivals, and an 8% increase in the percentage of residents attending live music, theatre, museums or galleries outside of festivals since 2013. Overall attendance at Festivals has increased and in 2017 was at its highest recorded level.
- 7.1 The movement of residents and visitors with a disability or with mobility needs is an important consideration for the future planning of road closures and transport adjustments around the city including, for example, ensuring provision of blue badge parking facilities.
- 7.2 It is intended that the changes proposed will improve conditions in the city centre for all residents and visitors in future. This will be assessed as part of the development and implementation of these proposals and a detailed impact assessment will be carried out where appropriate.

## **8. Sustainability impact**

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- 8.1 There are no sustainability impacts arising from this report.
- 8.2 However it is hoped that the changes proposed will improve air quality in the city centre for all residents and visitors in future. This will be assessed as part of the development and implementation of these proposals and a detailed impact assessment will be carried out where appropriate.

## 9. Consultation and engagement

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- 9.1 Consultation and engagement with key stakeholders and businesses as appropriate during the development of the proposals.

## 10. Background reading/external references

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- 10.1 [Managing our Festival City – 30 January 2018.](#)
- 10.2 [Edinburgh People’s Survey – Culture Results – 11 September 2018](#)

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## 11. Appendices

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- Appendix 1: Old Town - Summary of issues observed on Environmental Warden patrols, August 2018.

Old Town, August 2018.

**A summary of issues observed on Environmental Warden patrols**

The Council's Environmental Warden service took an active role in observing Old Town issues for pedestrians during Summer 2018. A small sample of photos illustrate the following three issues:

- Circulation of pedestrians on roadways
- Access issues for people with disabilities
- Crowds forming outside event areas

**Circulation of pedestrians.**

Safe circulation of pedestrians is made more challenging when informal activities create additional pavement obstructions. This was an issue across the entire Old Town area. In summer, pressure on pavement space is often linked to street performance and walking tours. Wardens frequently observed pedestrians walking into the roadway to get around crowds. This leads to potential conflict between pedestrians and vehicles. It presents particular challenges for people who have a physical or sensory disability or impairment, and for the most vulnerable (very young and very old).



Image 1: Lawnmarket.  
People walking on roadway.



Image 2. Blair Street  
People on roadway as a crowd forms



### **Access issues for people with disabilities.**

When the space available for circulation of people becomes restricted, it most impacts people who find it harder to negotiate very crowded areas and streets for a wide range of reasons. Dense crowds tend to obscure sightline to kerbs, bollards, temporary fencing or other low-level obstacles.



Image 3.  
Crowded area near High Street



Image 4.  
High Street after Fringe event closes

### **Crowds forming outside key event areas.**

On the High Street at the top of Cockburn Street, and into Cockburn Street, wardens noted crowds forming. The area is adjacent to the formal Fringe event. It was at times an informal performance area; a secondary informal area also established in Cockburn Street. The latter caused disruption to some businesses and residents.

At this location, in keeping with designated temporary traffic restrictions, vehicles were permitted in the street during morning loading hours up until 10.30am, and then after 6pm; wardens often observed people in the roadway during these hours too.



Image 5.  
Crowd around main Fringe event area



Image 6.  
Secondary crowd in Cockburn Street